



TOWN OF TAOS EMERGENCY DETERMINATION FORM

The emergency procurement method (NMSA 1978, Section 13-1-127) may only be used when there exists a threat to public health, welfare, safety or property requiring procurement under emergency conditions. The existence of the emergency condition creates an immediate and serious need for services, construction or items of tangible personal property that cannot be met through normal procurement methods and the lack of which would seriously threaten:

1. the functioning of government;
2. the preservation or protection of property; or
3. the health or safety of any person.

I. Name of Department: Public Works

Director/Supervisor Name: Francisco "French" Espinoza

II. Name of Contractor: Souder Miller and Associates
Address of Contractor: 2904 Rodeo Park Drive East, Bldg 100
Santa Fe, NM 87505

Amount of prospective contract: \$170,183.00

Term of prospective contract: through July 31, 2018

III. Please thoroughly list the services (scope of work), construction or items of tangible personal property of the contract:

Removal and replacement of the arsenic media, recoating of the existing 50,000 gallon water storage tank, and minor plumbing repairs in the booster station. System coordination was also performed at wells 3, 4, 5 and 8.

IV. Provide an explanation for the justification of the procurement including a description of the practicable competition utilized.


Well 5 failed on Thursday, April 19, 2018, this well typically produces 45% of the water for the community. Due to the additional stress placed on the remaining wells during this time, well 4 which typically produces 25% of the water for the community also failed. Souder Miller and Associates was already under contract for design and engineering work associated with well 8 and the arsenic treatment facility. Due to the water emergency, the Town

Manager determined that it was essential to expedite the improvements in order to have a backup water supply and authorized Souder Miller and Associates to complete the repairs.

Certified by:

Date: 6/8/18


Town of Taos Procurement Officer


Town Manager

Date: 6/7/18

Going to Council for approval on June 12, 2018

Town of Taos Public Works Department
1030 Dea Lane
Taos, NM 87571

(575) 751-2047
(575) 751-2049



Mailing address:
400 Camino de la Placita
Taos, New Mexico 87571
(575) 751-2000
Fax (575) 751-2026

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www.taosgov.com

**Amendment 1 to Task Order No. 1 to Contract Number TT-18-180 with
 Souder Miller and Associates**

The Town of Taos directs the CONTRACTOR to provide the following task(s):

Engineering and construction services for Well 8 and Arsenic Treatment, Well 3, Well 4, and Well 5 as follows:

	Task Order 1 Original	Task Order 1 Amendment	Total
Coordination of Media Replacement	\$ 1,258.00		\$ 1,258.00
Coordination of CO2 Replacement	\$ 1,130.00		\$ 1,130.00
Replace Master Meter at Well 8	\$ 26,998.00		\$ 26,998.00
SCADA and Electrical at Well 8	\$ 22,530.00		\$ 22,530.00
Records and Progress Reports	\$ 1,430.00		\$ 1,430.00
Tank Design and Project Administration	\$ 30,443.00	\$ (30,443.00)	\$ -
Hydraulic Model and Press Zone Analysis	\$ 23,600.00		\$ 23,600.00
Evaluate and Replace Instrumentation	\$ 10,648.00		\$ 10,648.00
Evaluate and Replace Sesals and Fittings	\$ 1,698.00		\$ 1,698.00
Startup and Calibration of Chlorination	\$ 1,907.00		\$ 1,907.00
Disinfect Waterline at Well 8	\$ 5,257.00		\$ 5,257.00
Service Backup Generator at Well 8	\$ 738.00		\$ 738.00
Follup Visits (5)	\$ 3,992.00		\$ 3,992.00
Well 3 Improvements Assistance		\$ 7,293.00	\$ 7,293.00
Well 4 Improvements Assistance		\$ 8,723.00	\$ 8,723.00
Well 5 Improvements Assistance		\$ 6,553.00	\$ 6,553.00
Well 8 and Arsenic Treatment Construction		\$ 178,057.00	\$ 178,057.00
Subtotal	\$ 131,629.00	\$ 170,183.00	\$ 301,812.00
Tax @ 8.5%	\$ 11,188.47	\$ 14,465.56	\$ 25,654.02
Total	\$ 142,817.47	\$ 184,648.56	\$ 327,466.02

Date work is to commence: May 14, 2018

1. COMPENSATION: This Task Order shall not exceed \$301,812.00 plus GRT
2. TASK ORDERS An express task order shall be a simple and uncontested direction by the TOWN to perform under retainer contract and will specify a specific sum certain lump sum. No claims for concealed or unknown conditions, impact fees or costs, additional services, or any other fees or costs associated with any delay or extension of the contract herein will be assessed against the TOWN unless expressly provided in the change order and approved by the TOWN.
3. All work is to be performed in accordance with the terms and conditions of the above referenced Contract and must be approved by the Town of Taos representative requesting such WORK prior to final payment.

“La Ciudad de Don Fernando de Taos”
Incorporated May 7, 1934

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Town of Taos representative requesting above services _____
Francisco "French" Espinoza _____ Date _____
Director of Public Works

Town of Taos

Contractor

Marietta S. Fambro, Finance Director

Signature

Date

Title

Line Item: 81-17-45003

Date

Richard Bellis, Town Manager

Date

Daniel Barrone, Mayor

Date

Attested:

Francella Garcia, Town Clerk

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