



TOWN OF TAOS

APPLICATION FOR BUSINESS REGISTRATION

For a new application or a renewal at a new physical address, please complete the entire form. For a renewal at the same physical address, please complete the General Information Section Only.

General Information

Check One: New Business Renewal same physical address Renewal new physical address Change

Town of Taos Business License Number: _____ Note: *If New Business Town will provide new license #.*

Name of Business: _____

Name of Owner/Applicant: _____ Contact Telephone # _____

Business Mailing Address: _____ Business Telephone # _____
_____ Business Fax # _____

Business Physical Address: _____

Check here if new address Previous Address _____

NM CRS Taxable ID No. _____ *** Must Submit copy of CRS ID Number with application**

Social Security No., or _____
Federal Tax ID No. _____ *** Must Submit copy of Federal Tax ID# with application**

Business Plan (Please attach a separate sheet if necessary) Additional information may be requested.

Please call the Town of Taos Planning Department at 751-2014 with any questions on the Business Plan.

1. Type of Business _____

2. Number of Employees to include owner _____

3. Square Footage of Building _____

4. Days and Hours of Operation _____

5. Number of Parking Spaces _____

6. Will the business require a sign or signs? Yes No
If yes, you must comply with the Chapter 15.08: Sign Code of the Town of Taos Municipal Code.

7. Does the business occur at the owner's home? Yes No
If yes, you must comply with Section 5.7: Home Occupation of the Town of Taos Land Use Development Code.

8. Will the business involve outdoor display of merchandise? Yes No
If yes, please describe the type of merchandise and the maximum amount of square footage it will occupy. Outdoor display cannot be located within designated parking areas, setbacks or in excess of maximum lot coverage.

9. Does the business deal with food and/or beverage service? Yes No
If yes, a letter from the State of New Mexico Environment Department stating compliance with all state health codes is required.

10. Will the business require outdoor seating? Yes No
If yes, specify the total amount of square footage that will be used for outdoor seating _____

11. Does the business require water rights, and/or a water or sewer connection from the Town of Taos? Yes No
If yes, water rights and water/sewer connections must be approved prior to the approval of a business registration.

12. Please attach any applicable licenses or certifications pertaining to the business.

Failure to provide required information will delay processing and may cause rejection of application.

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