

**REGULAR MEETING
Taos Town Council
Town Council Chambers
120 Civic Plaza Drive
Taos, New Mexico**

**June 17, 2008
6:30 p.m.**

AGENDA

- 1. CALL TO ORDER BY THE HONORABLE MAYOR BOBBY F. DURAN**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**
 - A. May 28, 2008 Joint Town/County Meeting**
 - B. May 30, 2008 Special Meeting**
 - C. June 2, 2008 Special Meeting**
- 6. AWARDS AND RECOGNITIONS**
Employee Appointments, Amy Seidel, Interim Human Resources Director

NEW HIRES:

Jose Mondragon
Central Communications
CEO Trainee
Full-Time
5/17/08

John Bowden
Youth & Family/Pool
Lifeguard I
Temporary
6/5/08

Stanley Garcia
Convention Center
Facilities Maint. Asst. I
Temporary
6/2/08

Zia Rutledge
Youth & Family/Pool
Lifeguard I
Temporary
6/5/08

Alyssa Atias
Youth & Family/Pool
Lifeguard I
Part-Time
6/2/08

Richard Perez
Convention Center
Facilities Maint. Asst. I
Temporary
6/11/08

Isaiah Tyree
Youth & Family/Pool
Lifeguard I
Temporary
6/2/08

RETIREMENT:

Elmer Abeyta
Planning & Zoning Department
Code Enforcement Officer
5/30/08

SEPARATIONS:

Renee Barela-Gutierrez
Legal Department
Town Attorney
5/13/08

René Ramirez
Central Communications
CEO Trainee
5/22/08

Andrew Rivera
Public Works
Public Utilities Operator
5/13/08

Ana Pacheco
Library
Librarian I
5/24/08

SUMMER YOUTH PROGRAM:

Marisa Chavez
Sherree Duran
Zephaniah Ghahate
Antonio Garcia
Victoria Gomez
Damaris Lewis
Alicia Lucko
Samantha Lujan
Donovan Martinez
Gabriel Martinez

Samantha Martinez
Miquela Pacheco
Rachel Perez
Mario Romero
Tomas Romero
Sabrina Sanchez
Max Suazo
Amberley Valdez
Anna Vasquez

7. CITIZENS FORUM

A. Elizabeth Crittenden-Palacios, Executive Director of Taos Community Foundation regarding RFP Update.

B. Douglas Webb, update on progress of Biofuels & Energy, LLC

8. MAYOR'S YOUTH ADVISORY COUNCIL

Recognition of Outgoing Member - Benita Lujan in recognition of her commitment and dedication to serve on the Mayor's Youth Advisory Council

The items in the Consent Agenda below have been reviewed and discussed in detail by the Mayor and Town Manager. They have agreed to place these items on the Consent Agenda for the purpose of voting on all items with one vote.

9. CONSENT AGENDA

A. Reuben Martinez, IT Administrator

Approval of Out of State Travel request for Mat Hollingshead to travel to Denver, Colorado July 21 – 25, 2008 for Symantec Backup Exec 12.x for Windows Servers: Administration Instructor-Led. Total estimated cost of trip: \$3,598.00.

B. Francella Garcia, Grants Administrator

1. Approval of Amendment No. 5 to Contract TT-90-191 with URS Corporation Southern extending the term from June 30, 2008 through July 1, 2009 to continue work on the Environmental Impact Statement Phase 3 at the Taos Regional Airport.
2. Approval of Amendment No. 2 to contract TT-95-039 with Armstrong Consultants, Inc. extending term from July 18, 2008 through July 17, 2009 for airport engineering services at the Taos Regional Airport. Scope of services includes but are not limited to developing an airport master plan, consultant on the CAP hangar construction, taxiway marking and sealant. The purpose of this contract is to be in compliance with the FAA Advisory Circular entitled "Architectural Engineering and Planning Consultant Services" for Airport Grant Projects.
3. Approval of the following 2008 General Fund Legislative Grant Agreements:

<i>Grant #</i>	<i>Description</i>	<i>Amount</i>	<i>Maturity Date</i>
08-L-G-4523	Alexander Gusdorf Eco-Park	\$25,000.00	6/30/12
08-L-G-4525	Expansion of Taos Public Library	\$100,000.00	6/30/12

D. Amos Torres, Public Utilities Director

Consideration and approval to allow the Town of Taos to amend contract #TT-89-109 with CH2HillOMI in the amount of \$146,000 and for a period of two months for the Operation, Maintenance, and Management of the Taos Regional Wastewater Treatment Plant . Effective Date of July 1,2008 and expires August 31, 2008. This amendment to Contract # TT-89-109 is needed while the proposals on current RFP are reviewed and evaluated properly to select the best qualified contractor. The time frame would also allow selected contractor ability to make any necessary adjustments.

E. Marietta Fambro, Finance Director

Approval of Resolution 08-37 Budget Adjustment Request - 1) Civic Center Fund Fund (27) - Transfer from operating to capital expense to purchase event management software system in the amount of \$10,455. 2) Communication Fund (34) - Transfer from operating to capital expense for emergency purchase of a radio for north repeater - \$7,000. 3) 1994 GRT RB Acquisition Fund (56) - Increase expenditures in the of \$10,000 for Affordable Housing Arch/Eng/Legal Services, amount coming from unreserved fund balance. 4) Capital Improvements Fund (51) - Transfer from capital expense to operating \$45,000 to purchase sensitive items, building maintenance etc. for Little League Grant (51-69). 5) Taos Regional Landfill Acquisition Fund (85) - Increase revenues and

expenditures in the amount of \$1,000,000 for Cell Construction and other improvements at the Landfill, money received from NMFA loan.

F. Carol Valade, Fixed Assets Clerk

Approval of Resolution 08-02 Disposal of Miscellaneous Electronic Equipment and old Cell phone. The Electronic equipment will consist of old printers, monitors and battery backups. This equipment will be disposed through the E-waste at the Re-cycling Center. The contact lists and call history will be cleared from the old cell phones and the phones will be returned for re-cycling.

G. Delilah Garcia, Transportation Superintendent

Consideration and Approval to make an Intergovernmental transfer of (3) three bicycle racks to Los Alamos County's Atomic City transit system.

10. MATTERS FROM STAFF

A. Francella Garcia, Grants Administrator

Approval of Resolution 08-36 to re-adopt the Fair Housing Plan in accordance with the Fair Housing Act.

B. Matthew Foster, Long-Range Planner

Approval of Resolution 08-39 to Adopt the Chamisa Verde Neighborhood Plan. The Neighborhood Plan covers 137 acres of land surrounding the Taos Youth & Family Center. The Neighborhood Plan was created according to the requirements of the Taos SmartCode in preparation for public hearings to change the current zoning within the neighborhood to the transect zones of the Taos SmartCode.

C. Delilah Garcia, Transportation Superintendent

Consideration and approval to extend the hours of operation for the Chile Line Transit system. The proposed schedule change will commence July 1, 2008 and run through November 9th, 2008. The new operations will extend evening services by one (1) hour.

D. Mauro Rosales, Buildings Director

Recommendation to award Bid #07-08-20 – Electrical, Plumbing, and Mechanical Maintenance for Town-owned Buildings to Phoenix Mechanical as follows: Technician Hourly Cost - \$50.00, Each Additional Laborer (if required) - \$24.50. Total bid - \$74.50. Discount on material 25%. (*With Tina Torres, Purchasing Agent*)

11. MATTERS FROM THE TOWN MANAGER

A. Consideration and approval of Resolution 08-38 amending Resolution 07-102, Town of Taos Holiday Schedule, changing Friday, July 18, 2008 to be observed from 1:00 p.m. to 5:00 p.m.

B. Update on the transfer of Detox Center from the State of NM

12. MATTERS FROM THE MAYOR AND COUNCIL

13. EXECUTIVE SESSION

The Council will adjourn to go into executive session to the following: 1) pending or threatening litigation regarding the Taos Regional Airport Environmental Impact Statement; and 2) Pending litigation re: Romero v. Town of Taos, Eighth Judicial District Court Case no. CV 2008-173. Pursuant to NMSA 1978 10-15-1-H.7.

14. ADJOURNMENT

APPROVED:

Bobby F. Duran Mayor

- *To request details on an agenda item please contact the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005.*
- *If you are an individual with a disability who is in need of aid or service to attend and/or participate in a meeting of the Town of Taos Council, please contact the office of the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005 at least 24 hours in advance.*
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