

**REGULAR MEETING  
Taos Town Council  
Town Council Chambers  
120 Civic Plaza Drive  
Taos, New Mexico**

**July 15, 2008  
6:30 p.m.**

**AGENDA**

- 1. CALL TO ORDER BY THE HONORABLE MAYOR BOBBY F. DURAN**
- 2. ROLL CALL**
- 3. PLEDGE OF ALLEGIANCE**
- 4. APPROVAL OF AGENDA**
- 5. APPROVAL OF MINUTES**

**A. Staff Briefing/Workshop Meeting**

July 1, 2008

**B. Regular Meeting**

June 17, 2008

**C. Special Meetings**

June 10, 2008

June 24, 2008 (Budget Meeting)

**6. AWARDS AND RECOGNITIONS**

**Employee Appointments, Amy Seidel, Interim Human Resources Director**

**NEW HIRES:**

Francisco Martinez  
Summer Youth Program  
Parks Dept.  
6/18/08

Vanessa Lovato-Martinez  
Central Communications  
CEO Trainee  
Full-Time  
6/30/08

Gerardo Andazola  
Public Works Dept.  
Recycle Plant Operator  
Full-Time  
6/23/08

Daniel Miera  
Executive Department  
Town Manager  
Full-Time  
7/01/08

**PROMOTIONS:**

Lisa Bayne  
Library  
From Part-Time Librarian I  
To Full-Time Librarian I  
7/01/08

**SEPARATIONS:**

Mauro Rosales  
Buildings Dept.  
Buildings Director  
7/04/08

Patricia Trujillo  
Executive Dept.  
Special Projects Director  
7/11/08

Dwayne Ortega  
Public Works-Streets Dept.  
Public Works Operator I  
7/11/08

**7. CITIZENS FORUM**

- A. The Town of Taos Fair Trade Steering Committee will make a concise presentation about their activities to date and where they are headed on behalf of the Town. The group will share a short, 10-minute educational DVD that effectively explains Fair Trade. This will be followed by an introduction of Committee members, and a brief presentation by the committee’s president, Chris Pieper on “Buy Fair, Buy Local”.

*The items in the Consent Agenda below have been reviewed and discussed in detail by the Mayor and Town Manager and they agree to place these items on the Consent Agenda for the purpose of voting on all items with one vote.*

**8. CONSENT AGENDA**

**A. Carol Valade, Fixed Assets Clerk**

- 1. Approval of Resolution 08-47 disposal of CPU'S. The disposal of CPU'S (equipment with hard drives requires three steps: 1) certification from IT department that all data on hard drives have been erased or removed; 2) approval of council that items can be disposed; and 3) notification to State Auditor's office 30 days prior to actual disposal. IT has been cleaning the hard drives over the past year and there are approximately 30 CPU towers, laptops and servers ready. (A full list will be attached to the resolution). Some of the working CPU's will be held for auction and the rest will be disposed through recycling.
- 2. Resolution 08-48 Disposal of miscellaneous electronics. This resolution covers the disposal of broken printers, switches, broken keyboards, and speakers. All items will be recycled.

**B. Francella Garcia, Grants Administrator**

Authorization to submit a grant application in the amount of \$100,000.00 to the NM DOT Aviation Division for Air Service Development. The funding of this grant will provide assistance in marketing and operations of commercial commuter airline services and aid in economic development and improve public transportation for our community.

**C. Marietta Fambro, Finance Director**

- 1. Approval of Resolution 08-51 - A Resolution of the Town Council authorizing signature authority for designated bank accounts of the Town of Taos. Only change is naming Daniel Miera as Town Manager and removing Abigail Adame as Interim Town Manager.

2. Approval of Resolution 08-28 Budget Adjustment Request - This resolution was approved in May's council meeting as the wrong number of 08-20. Item is being brought back to council for the correct approval.

**D. Ron Yachinich, Convention Director**

Consideration and approval of resolution 08-50 replacing resolution 08-27 revising the standard policy on food and alcohol service at the Taos Convention Center. (To clean up duplicated wording on resolution 08-27.) The corrections do not change the purpose or intent of the resolution.

**E. Daron Syling, Chief of Police**

Consideration and approval of Out of State Travel for Detective Barry Holfelder to attend the 2008 Annual Crimestoppers International Conference held in Des Moines, Iowa. The conference is scheduled for August 6 through August 9, 2008. Travel will be paid fully by Crimestoppers.

**F. Manuel Pacheco, Interim Buildings Director**

Request for approval of Change Order #1 from Gerald Martin for Town Hall Expansion project. Change Order is to include the following work: 1. Upgrade the 3 phase electrical service for Town Hall and the Library. This work also includes the installation of new conduit for the new electrical service which is required by Kit Carson Electric Coop in Lieu of direct burial. \$41,716.84; 2. Provide concrete coverage minimum 2" thick over the electrical conduit in the courtyard. The Existing conduit is 14" deep minimum. \$1,389.59; 3. The cost of the Kit Carson Electric Coop work will be paid directly by the Town. Work Order # 08-0139, Town P.O. No. 46248, \$4389.75. Total: \$43,102.43

**G. Eric Montoya, Administrative Fire Chief**

Approve sole source determination and approve purchase and continue insurance coverage for volunteer fire fighters with Manual Lujan Insurance, Inc. (Provident) in the amount of 24,384.00

**9. MATTERS FROM STAFF**

**A. Francella Garcia, Grants Administrator**

1. Approval of Resolution 08-45 to re-adopt the Citizen Participation Plan. The Town of Taos is required to annually adopt a Citizen Participation Plan by resolution in accordance with the 1987 revisions to the Housing and Community Development Act and in an effort to further encourage citizen participation.
2. Approval of Resolution 08-44 to re-adopt the Section 3 Plan in accordance with the Housing and Urban Development Act of 1968. The Town of Taos is required to adopt a Section 3 Plan by resolution annually for Community Development Block Grant projects.
3. Approval of Resolution 08-52 authorizing the Town of Taos to participate and accept grant funding through the 2008-2009 New Mexico Clean and Beautiful Program. Grant Agreement No. 09-418-6001-0048 from the New Mexico Clean and Beautiful is in the amount of \$3,200.00 for the purpose of enhancing local litter control, beautification programs and youth employment programs to aid in litter control and beautification projects. Grant to expire June 30, 2009.

4. Request for consideration and approval of Fiscal Agent Sponsor Application from DreamTree Project.
  5. Request for consideration and approval of Fiscal Agent Sponsor Application from Taos Center for the Arts.
  6. Request for consideration and approval of Fiscal Agent Sponsor Application from Taos Communication Arts Network.
  7. Request for consideration and approval of Fiscal Agent Sponsor Application from Taos County Juvenile Justice Board.
  8. Request for consideration and approval of Fiscal Agent Sponsor Application from Taos Entrepreneurial Network.
  9. Request for consideration and approval of Fiscal Agent Sponsor Application from Taos Housing Corporation.
  10. Approval of Resolution 08-46 to re-adopt the Residential Anti-Displacement and Relocation Assistance Plan and Certification in accordance with Section 104 (d) of the Housing and Community Development Act of 1974, as amended. The Town of Taos is required to annually adopt the Anti-Displacement and Relocation Plan by resolution annually whether or not the Town of Taos is undertaking relocation activities.
  11. Authorization to accept grant agreement No. 08-3937-GF from the New Mexico Environment Department Construction Programs Bureau in the amount of \$10,000.00 to plan, design and construct a deep-water well at the Taos Regional Airport in Taos County, New Mexico. Grant agreement to terminate June 30, 2012.
  12. Approval of Resolution 08-55 to: (1) designate Bobby F. Duran, Mayor to sign grant agreement, (2) designate Francella R. Garcia, Grants Administrator or her successor to submit any documents pertaining to the project and act as the point of contact, and (3) designate Daniel Miera, Town Manager, Marietta S. Fambro, Finance Director, Loretta A. Trujillo, Accountant Manager and Francella R. Garcia, Grants Administrator or their successor signatory authority to sign reimbursement requests, and other documents requiring a signature for submittal to the New Mexico Environment Department (NMED) Construction Program Bureau for grant agreement No. 08-3937-GF.
- B. Amos Torres, Public Utilities Director**  
Consideration and approval to allow the Town of Taos to enter into a small purchase agreement with Souder Miller & Associates for the engineering and design of a waterline replacement project by method of pipebursting. Total cost is \$49,738 exclusive of GRT.
- C. Francisco “French” Espinoza, Public Works Director**
1. Approval to close the Taos Plaza on Saturday, August 23rd, 2008 for the 14th Annual Taos Autumn Run between the hours of 4 pm and 10 pm.
  2. Approval of Resolution 08-54 – A Resolution to join the Enchanted Circle Regional Transit District as a voting member of the district and participate in the affairs of the district by appointing a board member and designee to the Board of Directors.

3. Approval of Resolution 08-53 of the Town of Taos in support of a time extension to Project No. MAP-7655(901) of Morgan Road.

**10. PUBLIC HEARINGS**

**Marcus Rael, Contractual Town Attorney**

- A. Approval of Ordinance 08-10 - An Ordinance amending Title 3, Personnel Policy to update Section 3.96.020 Drug and Alcohol Policy, pursuant to Department of Transportation Rules; and to update Title 3 Section 3.64.140, eliminating severance pay for classified Department Heads.
- B. Approval of Ordinance 08-11 - An Ordinance enacting a policy providing regulations for advertising on Town of Taos Transportation equipment.

**11. MATTERS FROM THE TOWN ATTORNEY**

**12. MATTERS FROM THE TOWN MANAGER**

**13. MATTERS FROM THE MAYOR AND COUNCIL**

- A. Designation and appointment of Mayor Bobby Duran as the Voting Delegate and Mayor Pro Tem Darren Cordova as the alternate for the 2008 Annual New Mexico Municipal League Conference.
- B. Consideration of appointment of members of the Planning Commission and Historic Preservation Commission.

**14. EXECUTIVE SESSION**

**The Council will adjourn to go into executive session to discuss the following: 1) Limited personnel matters regarding the Assistant Town Manager; 2) pending or threatening litigation regarding the Taos Regional Airport Environmental Impact Statement; 3) Contract negotiations regarding Alexander Gusdorf Park; 4) Request for Proposals for the management of the Wastewater Treatment Plant and 5) pending or threatening litigation regarding the Abeyta settlement. Pursuant to NMSA 1978 10-15-1-H.2, 6. and 7.**

15. Possible action to be taken regarding the Request for Proposals for the management of the Wastewater Treatment Plant.

**16. ADJOURNMENT**

**APPROVED:**

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**Bobby F. Duran Mayor**

- *To request details on an agenda item please contact the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (505) 751-2005.*
- *If you are an individual with a disability who is in need of aid or service to attend and/or participate in a meeting of the Town of Taos Council, please contact the office of the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (505) 751-2005 at least 24 hours in advance.*
- *For copies of this agenda please pick-up at Town Hall.*