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**MINUTES
REGULAR COUNCIL MEETING**

**Town Council Chambers
120 Civic Plaza Drive
Taos, New Mexico
February 19, 2008
6:30 p.m.**

1. CALL TO ORDER: The Regular Meeting of the Taos Town Council was called to order by the Honorable Mayor Bobby F. Duran at 6:32 p.m.

2. ROLL CALL: Ms. Renee Lucero, Town Clerk, called roll and a quorum was present.

Those present were Mayor Bobby F. Duran, Councilmembers Erlinda S. Gonzales, Meliton Struck, Darren Cordova, and Rudy Abeyta. Also present were Town Manager Tomas Benavidez, Town Attorney Renee Barela-Gutierrez and Town Clerk Renee Lucero.

3. PLEDGE OF ALLEGIANCE: Councilmember Struck led the audience in the pledge of allegiance.

4. APPROVAL OF AGENDA:

Under Item 5.B. CHANGE 2007 to 2008

Under Item 6.A. CHANGE George to Jorge

DELETE Item 6.C.

Under Item 7. ADD "Presentation from Lee Gamelsky, Architect for Town Hall Expansion"

Under Item 11.A. CHANGE amount from \$1,508 to \$2,640.

Under Item 13. ADD discussion of limited personnel matters regarding the Community and Economic Development Director pursuant to NMSA 1978 10-15-1-H.2.

Councilmember Cordova made a motion to approve the Agenda as amended. Councilmember Gonzales seconded the motion. The motion carried unanimously.

5. APPROVAL OF MINUTES:

A. Staff Briefing/Special Workshop Meeting

Staff Briefing

(No minutes for the January 2 Council Briefing Meeting due to no quorum)

1 *Workshop Meeting*
2 **Councilmember Abeyta made a motion to approve the Minutes of January 8,**
3 **2008 Workshop Meeting as presented. Councilmember Struck seconded the**
4 **motion. The motion carried unanimously.**

5
6 **B. Regular Meeting**
7 **On page 4 Line 21 change the word coordinated to coordinate**
8 **On page 3 line 30 add (attached) to the end of the sentence and attach the**
9 **magazine to the minutes.**

10
11 **Councilmember Struck made a motion to approve the Minutes of the -**
12 **January 29 2008 Regular Meeting as amended. Councilmember Gonzales**
13 **seconded the motion. The motion carried unanimously.**

14
15 **C. Special Meetings**
16 *January 16, 2008 Special Meeting*
17 **Councilmember Gonzales made a motion to approve the Minutes of the**
18 **January 16, 2008 Special Meeting as presented. Councilmember Struck**
19 **seconded the motion. The motion carried unanimously.**

20
21 *January 22, 2008 Special Meeting*
22 **Councilmember Cordova made a motion to approve the Minutes of the**
23 **January 22, 2008 Special Meeting as presented. Councilmember Gonzales**
24 **seconded the motion. The motion carried unanimously.**

25
26 **6. AWARDS AND RECOGNITIONS:**

27 **A. Employee Appointments and Promotions**
28 **Ms. Brenda Cordova, HR Director presented the following appointments and**
29 **promotions made by the Mayor and respectfully requested the concurrence of the**
30 **Council:**

31
32 **Appointments:**

33
34 **NEW EMPLOYEE:**
35 Janice Martinez
36 Transportation Department
37 Transit Assistant
38 Full Time
39 1/25/2008

40
41 **Councilmember Abeyta made a motion to approve the appointment.**
42 **Councilmember Struck seconded the motion. The motion carried**
43 **unanimously.**

44
45 Jorge Garcia
46 Taos Family Youth Center

1 Lifeguard I
2 Full Time
3 1/14/2008
4

5 **Councilmember Cordova made a motion to approve the appointment.**
6 **Councilmember Gonzales seconded the motion. The motion carried**
7 **unanimously.**
8

9 **B. Recognition of ABH3 Reuben James Martinez**

10
11 **7. Citizens Forum**

- 12 • **Presentation from Lee Gamelsky, Architect for Town Hall Expansion**
13

14 **8. CONSENT AGENDA**

15 **The Mayor presented the following consent agenda to the Council. He read each**
16 **item on the agenda and advised the Council that they could request any item be**
17 **removed from the consent agenda if they wanted to discuss such item:**

18 **A. Tina Torres, Purchasing Agent**

19 Recommendation to award RFP 07-08-7 Architectural Services for Taos Public
20 Library and authorization for the Mayor or Town Manager to negotiate and enter
21 into a contract with Hidell and Associates Architects. *(With George Jaramillo,*
22 *Library Director)*

23 **B. Daron Syling, Chief of Police**

24 Consideration and action to approve the revised Town of Taos Orientation Policy
25 and Procedures manual for the Police Department pursuant to changes to meet
26 accreditation standards.

27 **C. Francella Garcia, Grants Administrator**

28 Approval and authorization of amendment No. 1 to contract TT-94-301 with
29 Souder Miller and Associates to provide professional engineering and consulting
30 services to complete upgrades to the Municipal Water System. Amend contract to
31 extend term from December 31, 2007 to December 31, 2009 and to revise scope
32 of work to include budget adjustments to phase work. Total contract amount not
33 to exceed \$597,522.81 exclusive of GRT.

34 **D. Marietta Fambro, Finance Director**

35 Approval of Resolution No. 08-06 Mid-Year Budget Adjustment Request –
36 Various Department/Fund

37 **E. Cathy Connelly, Acting Assistant Town Manager**

- 38 1. Promote Fair Trade status and establish a Fair Trade Steering Committee.
39 2. Approval of Resolution 08-07 superseding Resolution 07-98 – Fair Trade
40 Resolution.

41 **F. Renee Lucero, Town Clerk**

- 42 1. Consideration and approval of a Special Dispenser Permit application for
43 Liquor License # 0286 for Sagebrush Inn for the Intestinal Health Institute
44 Reception on April 3, 2008 from 2 pm to 10 pm on Ledoux Street. 300-350
45 people are expected to attend.

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2. Consideration and approval of a Special Dispenser Permit application for Liquor License # 0286 for Sagebrush Inn for the Intestinal Health Institute Reception on April 5, 2008 from 3 pm to 10 pm at Don Fernando Hall located at 120 Civic Plaza Drive. 300-350 people are expected to attend.
G. Tomas Benavidez, Town Manager
Approval of Resolution 08-09 – Special Dispenser Permit Procedures.

Councilmember Gonzales made a motion to approve the Consent Agenda as presented. Councilmember Cordova seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers Gonzales, Struck, Cordova, and Abeyta.

9. MATTERS FROM STAFF

A. Brian Greer, Youth & Family Center Director

- 1. Authorization to close Civic Plaza Drive from the intersection of Camino de la Placita to the intersection of Bedford Street for the 12th Annual Children's Halloween Party and for 26th Annual Yuletide Arts & Crafts Fair.

Councilmember Struck made a motion to approve the item as presented. Councilmember Cordova seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers: Gonzales, Struck, Cordova, and Abeyta.

- 2. Authorization to close the Taos Plaza to vehicular traffic for the 22nd Annual Yuletide Caroling and Tree Lighting and for the Taos Auto Enthusiasts Car Club Autumn Run Street Dance.

Councilmember Cordova made a motion to approve the item as presented. Councilmember Struck seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers: Gonzales, Struck, Cordova, and Abeyta.

- 3. Authorization to close Civic Plaza Drive from the intersection of Camino de la Placita to the intersection of Bedford Street for the Taos High School Prom the evening of April 26, 2008. *(With the Prom Committee members, Vanessa Medina, Renee Fresquez, Mariah Gomez and Sponsor Patricia Spitz)*

Councilmember made a motion to approve the item as presented. Councilmember seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers: Gonzales, Struck, Cordova, and Abeyta

- 4. Authorization to close Ledoux Street from the intersection of Camino de la Placita to the intersection of Hwy 240, Lower Ranchitos Rd for the Intestinal Health Institute Reception, April 3, 2008 from 5:00 pm to 10:00 pm.

1 **Councilmember Cordova made a motion to approve the item as**
2 **presented. Councilmember Gonzales seconded the motion. The motion**
3 **was approved by an affirmative vote. Those voting AYE were:**
4 **Councilmembers: Gonzales, Struck, Cordova, and Abeyta.**

5
6 **B. Daron Syling, Chief of Police**

7 Consideration and action to approve the Meterhood program on the Taos Plaza.

8
9 Chief Syling recommended terminating the program and starting again October 1,
10 2008 through February 1, 2009.

11
12 **Councilmember Struck made a motion to approve the item as recommended.**
13 **Councilmember Gonzales seconded the motion. The motion was approved**
14 **by an affirmative vote. Those voting AYE were: Councilmembers:**
15 **Gonzales, Struck, Cordova, and Abeyta.**

16
17 **C. Cathy Connelly, Acting Assistant Town Manager**

18 Approval of Resolution 08-10 affirming the Town's active support of Kit Carson
19 Electric Cooperative in its commitment to demonstrate leadership in the
20 development of renewable energy and in identifying the optimal location for
21 photo voltaic arrays to include Town of Taos property.

22
23 **Councilmember Cordova made a motion to approve the item as presented.**
24 **Councilmember Abeyta seconded the motion. The motion was approved by**
25 **an affirmative vote. Those voting AYE were: Councilmembers: Gonzales,**
26 **Struck, Cordova, and Abeyta.**

27
28 **D. Amos Torres, Public Utilities Director**

29 Request consideration and approval to accept transfer of ownership of Arsenic
30 Removal System and Equipment. Transfer from Environmental Protection
31 Agency (EPA) to the Town of Taos. The transfer will be at no additional cost to
32 the Town of Taos other than operating costs.

33
34 **Councilmember Struck made a motion to approve the item as presented.**
35 **Councilmember Gonzales seconded the motion. The motion was approved**
36 **by an affirmative vote. Those voting AYE were: Councilmembers:**
37 **Gonzales, Struck, Cordova, and Abeyta.**

38
39 **E. Mauro Rosales, Buildings Director**

40 Consideration and approval for Mauro Rosales to attend the 2008 EDU Code
41 International Conference in Las Vegas, Nevada on February 24 – 29, 2008. Total
42 Cost of out of state Travel is \$1,229.56.

43
44 **Councilmember Cordova made a motion to approve the item as presented.**
45 **Councilmember Abeyta seconded the motion. The motion was approved by**

1 **an affirmative vote. Those voting AYE were: Councilmembers: Gonzales,**
2 **Struck, Cordova, and Abeyta.**

3
4 **10. MATTERS FROM THE TOWN ATTORNEY**

5 **A.** Acceptance of dedication of approximately 3.33 acres of land near Taos Regional
6 Airport for use as Fire Department and training facility.

7
8 **Councilmember Cordova made a motion to approve the item as presented.**
9 **Councilmember Gonzales seconded the motion. The motion was approved**
10 **by an affirmative vote. Those voting AYE were: Councilmembers:**
11 **Gonzales, Struck, Cordova, and Abeyta.**

12
13 **B.** Acceptance of dedication of approximately .460 acres of land near Holy Cross
14 Hospital for use as Pediatric Clinic.

15
16 **Councilmember Cordova made a motion to approve the item as presented.**
17 **Councilmember Gonzales seconded the motion. The motion was approved**
18 **by an affirmative vote. Those voting AYE were: Councilmembers:**
19 **Gonzales, Struck, Cordova, and Abeyta.**

20
21 **C.** Discussion of proposed ordinance prohibiting wood burning at certain times to
22 protect Town residents from adverse health effects associated with wood burning.

23
24 **Town Manager Benavidez will do research and bring to the Council a cost**
25 **analysis for a study.**

26
27 **11. MATTERS FROM THE TOWN MANAGER**

28 **A.** Approval of Out of State Travel Request for Tomas Benavidez and Lorraine
29 Coca-Ruiz to attend National League of Cities Congressional City Conference in
30 Washington, DC March 8-12-2008 to attend the Leadership Training Institute.
31 Request approval to allow travel at the maximum allowable cost of \$215/night
32 plus tax per person. Total Estimated Cost of Trip \$2640.00 each.

33
34 **Councilmember Abeyta made a motion to approve the item as presented.**
35 **Councilmember Struck seconded the motion. The motion was approved by**
36 **an affirmative vote. Those voting AYE were: Councilmembers: Gonzales,**
37 **Struck, Cordova, and Abeyta.**

38
39 **B.** Approval of Resolution 08-08 - Council Rules of Procedure.

40
41 **Councilmember Abeyta made a motion to table this item until the next**
42 **Regular Town Council Meeting. Councilmember Gonzales seconded the**
43 **motion. The motion was approved by an affirmative vote. Those voting**
44 **AYE were: Councilmembers: Gonzales, Struck, Cordova, and Abeyta.**

1 C. Approval of Resolution 08-11 approving the Public Welfare Statement for the
2 Taos Regional Water Plan.

3
4 Councilmember Struck made a motion to approve the item as presented.
5 Councilmember Cordova seconded the motion. The motion was approved by
6 an affirmative vote. Those voting AYE were: Councilmembers: Gonzales,
7 Struck, Cordova, and Abeyta.

8
9 **12. MATTERS FROM THE MAYOR AND COUNCIL**

10
11 **13. EXECUTIVE SESSION:** Councilmember Struck made a motion to go into
12 Executive Session to discuss the possible purchase of real property and limited
13 personnel matters regarding the Community and Economic Development
14 Director, pursuant to NMSA 1978 10-15-1-H.8 and 2.

15
16 Councilmember Abeyta seconded the motion. The motion was confirmed by an
17 affirmative vote. Those voting AYE were: Councilmembers Gonzales, Struck,
18 Cordova, and Abeyta.

19
20 At 8:55 p.m., Councilmember Struck made a motion to come out of Executive
21 Session and stated that discussion in the Executive Session was limited to the
22 items as they were called for. Councilmember Cordova seconded the motion.
23 The motion was confirmed by an affirmative vote. Those voting AYE were:
24 Councilmembers Gonzales, Struck, Cordova, and Abeyta.

25
26 **14. ADJOURNMENT:** A motion was made by Councilmember Struck and
27 seconded by Councilmember Cordova to adjourn the meeting. The motion
28 carried unanimously and the meeting adjourned at 9:07 p.m.

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32 **APPROVED:**

33
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35 _____
36 **Bobby F. Duran, Mayor**

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38
39 **ATTEST:**
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41 _____
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43 **Renee Lucero, Town Clerk**