

1 **Special/Workshop Meeting**
2 **Taos Town Council**
3 **Town Council Chambers**
4 **120 Civic Plaza Dr.**
5 **Taos, New Mexico 87571**
6 **Tuesday, April 8, 2008**
7 **9:30 a.m.**

8
9 **MINUTES**

10
11
12 **SPECIAL MEETING**

13 **1. CALL TO ORDER:** The Special Meeting of the Taos Town Council was called to
14 order by the **Honorable Mayor Bobby F. Duran** at 9:34 a.m.

15
16 **2. ROLL CALL:** Ms. Renee Lucero, Town Clerk called roll and a quorum was
17 present.

18
19 Those present were **Mayor Bobby F. Duran, Councilmembers Rudy Abeyta, Gene**
20 **Sanchez and Amy Quintana.** Also present were **Interim Town Manager Abigail**
21 **Adame, Town Attorney Renee Barela Gutierrez and Town Clerk Renee Lucero.**
22 **Absent was: Councilmember Darren Cordova was absent due attendance at the**
23 **CDBG Allocation Meeting.**

24
25 **3. PLEDGE OF ALLEGIANCE:** Councilmember Abeyta led the audience in the
26 pledge of allegiance.

27
28 **4. APPROVAL OF AGENDA:** Councilmember Abeyta made a motion to approve
29 the Agenda as presented. Councilmember Quintana seconded the motion. The
30 motion carried unanimously.

31
32 **5. CITIZENS FORUM:** No one came forward.

33
34 **6. MATTERS FROM STAFF**

35 **A. Tina Torres, Purchasing Agent**

36 Recommendation to award RFP 07-08-15 Improvements to Taos Valley Regional
37 Wastewater Treatment Plant and authorization for the Mayor or Town Manager to
38 negotiate and enter into a contract with Souder, Miller & Associates.

39
40 Councilmember Sanchez made a motion to approve the item as presented.
41 Councilmember Quintana seconded the motion. The motion was approved by
42 an affirmative vote. Those voting AYE were: Councilmembers Abeyta,
43 Quintana and Sanchez.

B. Allen Vigil, Planning Director

Approval of Out-of-State travel for David Martinez, Building Official, to attend the "Steel Structures Technology Center, Inc." April 29 to May 1, 2008, in Las Vegas, Nevada, officially recognized for continued education toward ICC Certification. Estimated training cost \$1,239.00.

Councilmember Abeyta made a motion to approve as presented. **Councilmember Quintana** seconded the motion. The motion was approved by an affirmative vote. Those voting **AYE** were: **Councilmembers Abeyta, Quintana and Sanchez.**

- 7. ADJOURNMENT:** A motion was made by **Councilmember Abeyta** and seconded by **Councilmember Quintana** to adjourn the meeting. The motion carried unanimously and the meeting adjourned at **9:40 a.m.**

WORKSHOP MEETING (*Immediately following Special Meeting*)

- 1. CALL TO ORDER:** The **Special Meeting** of the Taos Town Council was called to order by the **Honorable Mayor Bobby F. Duran** at **9:41 a.m.**

- 2. ROLL CALL:** **Ms. Renee Lucero, Town Clerk** called roll and a quorum was present.

Those present were **Mayor Bobby F. Duran, Councilmembers Rudy Abeyta, Gene Sanchez and Amy Quintana.** Also present were **Interim Town Manager Abigail Adame, Town Attorney Renee Barela Gutierrez** and **Town Clerk Renee Lucero.** **Councilmember Cordova** arrived later at 1:10 due to attendance at the **CDBG Allocation Meeting.**

3. APPROVAL OF AGENDA:

Add Item 4.E.2. - Request approval to award contract for Taos Community Auditorium Improvement Project to MSR (Michael S. Rich Contractors, Inc.) in the amount of \$1,263,0003, NMGRT \$100,250.86 for a total amount of \$1,363,253.86.

Add TO Item 4.E.1. - 5) Capital Improvement Fund (51) – a). Increase revenues and expenditures in the amount of \$100,000 for a donation received from Taos Center of the Arts for TCA Improvements. b) Transfer from Airport Substation Project to TCA Improvements for \$172,000 to cover award amount of the project.

1 **Councilmember Abeyta** made a motion to approve the Agenda as amended.
2 **Councilmember Sanchez** seconded the motion. The motion carried unanimously.

3
4 **4. REPORTS FROM CONSULTANTS/OTHERS**

5 **A. Taos Artists Organization Steering Committee**, progress report on increase in
6 paid membership, the expansion of the data base of persons of interest, support of
7 Taos as a destination for lovers and buyers of visual art, support of the community
8 and our long range goals

9 **B. Jill Cline, Taos Entrepreneurial Network Report**

10 **C. Peter Faye, Pueblo de los Sueños Homeowners Association**, regarding
11 problems with water and mud.

12
13 Peter Faye gave a handout regarding the problems with flooding and mud.

14
15 Public Works Director French Espinoza stated he has spoken with Peter Faye and
16 homeowners. He doesn't believe this is the town's fault. The landscaping is
17 beautiful, but it did obstruct some of the natural draining. A meeting is being
18 scheduled with the New Mexico Department of Transportation around April 15 to
19 discuss the problem with homeowners.

20
21 Councilmember Sanchez asked why the problem hadn't been taken care of before.

22
23 Public Works Director French Espinoza stated it wasn't budgeted for.

24
25 Councilmember Abeyta asked if sidewalks will alleviate the problem.

26
27 Public Works Director French Espinoza stated yes, with curbs and gutters.

28
29 **D. Georgia Page and Peter Wengert, Alliance of Taos Neighborhoods, regarding**
30 **Smart Code**. Spoke regarding protecting the green belt.

31 **E. Matt Foster, Long-Range Planner**, regarding Update to the Sustainable
32 Building Ordinance

33 **F. UNM Taos** Patricia Gonzales gave a briefing of funds that have already been
34 acquired for the Childcare Facility Furnishings. They are requesting that the
35 Town allocate \$30,000 as promised next fiscal year.

36 **G. Jim Thompson, Engineer - Mr. Thompson, along with Mauro Rosales,**
37 **Buildings Director**, presentation on the pool interior renovation projects to the
38 Council and briefing on the necessity of the renovations and the improvements
39 that will be accomplished. Contract TT-95-155 with Thompson Engineering, Inc.
40 in the amount of \$14,430.00.

41 **H. Luis Reyes**, update on command center. There was a discussion on documents
42 still needed and how to proceed. A Special Meeting will be set up regarding this
43 issue.

1 **5. MATTERS FROM DEPARTMENT HEADS/STAFF**

2 **A. Ron Yachinich, Convention Services Director**

3 Approval for Jeanne Kitzman to travel to Long Beach, CA for 12th Annual
4 HSMAE Affordable Meetings West Trade Show June 10-12, 2008 at the Long
5 Beach Convention Center. Total estimated cost of trip: \$4,001.00 (*Referred to*
6 *Consent Agenda*)

7 **B. Francella Garcia, Grants Administrator**

8 Approval and acceptance of Memorandum of Understanding TT-08-47 between
9 the Town of Taos and the Dream Tree Project to act as the fiscal agent for
10 legislative appropriation 07-L-G-5602 for the purpose of purchasing and
11 equipping a van. The fair market value on the 2008 Chevrolet Uplander Mini-
12 Van to be purchased with the legislative appropriation amounts to \$17,179.00
13 with a fair market rental value of \$238.60 per month. (*Referred to Consent*
14 *Agenda*)

15 **C. Francisco "French" Espinoza, Public Works Director**

16 1. Review and approval to enter into signalization and lighting agreement between
17 the Town of Taos and NMDOT for NM585. This agreement would target the
18 intersection of NM585 an NM68 for signalization. Pedestrian crossing beacons
19 and advanced hazard identification beacons will be installed at Gusdorf Road,
20 Weimer Road, and Camino de Colores intersections. Lighting would be installed
21 for all four intersections. (*Referred to Consent Agenda*)

22 2. Review and approval to enter into contract between Woolpert Inc. and the
23 Town of Taos. Woolpert was awarded the contract from RFP 04-05-22 to be
24 renewed up to four years. This will be the fourth year of the contract. Amount in
25 budget is \$53,607.54. (*Referred to Consent Agenda*)

26 3. Approval and consideration of Out of State travel for Delilah Garcia, Transit
27 Superintendent to attend the 3rd Annual FTA Drug and Alcohol Program
28 National Conference in Orlando, FL between April 30th and May 2nd. Based on
29 actual expenses. Expenses will be reimbursable by the state as Administrative
30 expenses. Estimated cost of trip: \$1077.53 (*Referred to Consent Agenda*)

31 **D. Eric Montoya, Administrative Fire Chief**

32 Recommendation to approve purchase of a new Air Compressor with Purification
33 System in the Amount of \$43,600.00 from Fire Service Equipment. It is a Two
34 Bottle Charging Station and a Horizontal Six Bottle Cascade System with all
35 Required Plumbing and Storage Rack to be Delivered and Installed at the Taos
36 Fire Department. Items needed are required by NFPA and ISO for firefighter
37 safety and for the filling of our current air packs. As per bid 07-08-17 advertised
38 in the Albuquerque Journal on March 16-17, 2008 and the Taos News on March
39 20, 2008. (*Referred to Consent Agenda*)

40 **E. Marietta Fambro, Finance Director**

41 1. Approval of Resolution 08-19 Budget Adjustment Request - 1) General Fund
42 (11) - Increase Interfund Transfer Out and decrease Unreserved Fund Balance
43 in the amount of \$20,000 to cover expenditures for Taos County Courthouse
44 Restrooms and \$15,000 to cover additional costs for EIS. 2) Community
45 Grants Fund (30) - Increase Interfund Transfer In by \$20,000 and transfer
46 from Economic Development - CIDirect project in the amount of \$50,000 to

1 the Taos County Courthouse Restrooms project - total amount \$70,000. 3)
2 Airport Improvements Fund (52) - Increase Interfund Transfer In by \$15,000
3 and increase expenditures for additional costs for the EIS. 4) Wastewater
4 Treatment Fund (63) - Decrease Unreserved Fund Balance in the amount of
5 \$10,000 to cover expenditures to purchase purification system at treatment
6 plant. 5) Capital Improvement Fund (51) – a). Increase revenues and
7 expenditures in the amount of \$100,000 for a donation received from Taos
8 Center of the Arts for TCA Improvements. b) Transfer from Airport
9 Substation Project to TCA Improvements for \$172,000 to cover award amount
10 of the project.

11 *(Items 1-3 and 5 were referred to Consent Agenda)*

12 *(Item 4 was Referred to Regular Agenda)*

- 13 2. Request approval to award contract for Taos Community Auditorium
14 Improvement Project to MSR (Michael S. Rich Contractors, Inc.) in the
15 amount of \$1,263,000.3, NMGRT \$100,250.86 for a total amount of
16 \$1,363,253.86. *(Referred to Regular Agenda)*

17 **F. Mark Fratrack, Airport Manager**

18 NDB (Non-Directional Beacon) deactivation; proposal to take the NDB out of
19 service. *(Referred to Consent Agenda)*

20 **G. Renee Lucero, Town Clerk**

- 21 1. Consideration and approval of Transfer of Location of Club Liquor License
22 #8186/Application No. 548158 for Taos Yacht & Sports Club, Inc located at
23 1109 Paseo del Pueblo Sur. *(Referred to Public Hearing)*
24 2. Consideration and approval of a special dispenser permit application for Liquor
25 License No. 2660 (Shadow's Lounge & Grill) for DMC Broadcasting, Inc. for
26 the Mother's Day Music on the Park celebration to be held at Filemon
27 Sanchez Park on May 10 & 11, 2008 from Noon to 10:00 p.m.. Up to 4,500
28 people are expected to attend. *(Referred to Regular Agenda)*

29
30 **6 MATTERS FROM TOWN ATTORNEY**

- 31 **A.** Discussion on proposed Ordinance banning plastic bags *(Referred to Regular*
32 *Agenda)*
33 **B.** Discussion and approval of Resolution appointing a voting member and alternate
34 to the Taos Regional Landfill Board and Intergovernmental Council. *(Referred to*
35 *Regular Agenda)*
36 **C.** Discussion and approval of a modification to an existing JPA on membership on
37 the Taos Regional Landfill Board. *(Referred to Regular Agenda)*
38 **D.** Discussion regarding Angus McGowen property condemnation. *(Referred to*
39 *Regular Agenda)*

40
41 **7. MATTERS FROM TOWN MANAGER**

42 Consideration and approval of Resolution 08-08 - Council Rules of Procedure.
43 *(Referred to Regular Agenda)*
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1 **8. MATTERS FROM MAYOR AND COUNCIL**

2 Discussion on proposed Ordinance modifying classification of department heads.
3 *(Item was tabled and will be added to Regular Meeting in May)*
4

5 **9. EXECUTIVE SESSION:** Councilmember Cordova made a motion to go into
6 Executive Session to discuss the following: 1) Taos Pueblo Water Adjudication
7 Review; 2) limited personnel matters regarding the Public Relations Director; 3)
8 limited personnel matters regarding the Interim Town Manager; 4) limited
9 personnel matters regarding the Town Attorney; 5) pending or threatened
10 litigation regarding project participation agreements; and 6) Request For
11 Proposals and contract negotiations for Alexander Gusdorf Eco- Park pursuant
12 to NMSA 1978 10-15-1-H. and 2., 7., and 6.
13

14 Councilmember Abeyta seconded the motion. The motion was confirmed by an
15 affirmative vote. Those voting AYE were: Councilmembers Cordova, Abeyta,
16 Sanchez and Quintana.
17

18 At 5:25 p.m., Councilmember Cordova made a motion to come out of Executive
19 Session and stated that discussion in the Executive Session was limited to the
20 item as it was called for. Councilmember Sanchez seconded the motion. The
21 motion was confirmed by an affirmative vote. Those voting AYE were:
22 Councilmembers Cordova, Abeyta, Sanchez and Quintana.
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24 **10. ADJOURNMENT:** A motion was made by Councilmember Cordova and
25 seconded by Councilmember Sanchez to adjourn the meeting. The motion carried
26 unanimously and the meeting adjourned at **5:30 p.m.**
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28 **APPROVED:**
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31 **Bobby F. Duran Mayor**
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33 **ATTEST:**
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35 _____
36 **Renee Lucero, Town Clerk**
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