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**MINUTES  
REGULAR COUNCIL MEETING**

**Town Council Chambers  
120 Civic Plaza Drive  
Taos, New Mexico**

**June 17, 2008  
6:30 p.m.**

**1. CALL TO ORDER: The Regular Meeting of the Taos Town Council was called to order by the Honorable Mayor Bobby F. Duran at 6:34 p.m.**

**2. ROLL CALL: Ms. Renee Lucero, Town Clerk, called roll and a quorum was present.**

**Present:**

**Mayor, Bobby F. Duran  
Councilmembers, Rudy Abeyta, Darren Cordova, Amy Quintana  
and Eugene Sanchez  
Interim Town Manager Abigail Adame  
Town Attorney Renee Barela Gutierrez  
Town Clerk Renee Lucero**

**3. PLEDGE OF ALLEGIANCE:  
Councilmember, Rudy Abeyta led the audience in the pledge of allegiance.**

**4. APPROVAL OF AGENDA:**

**ADD to Executive Session Item 3) Pending litigation regarding the Affordable Housing Program.**

**Councilmember Cordova made a motion to approve the Agenda as amended. Councilmember Quintana seconded the motion. The motion carried unanimously.**

**5. APPROVAL OF MINUTES:**

**May 28, 2008 Joint Town/County Meeting**

**Councilmember Cordova made a motion to approve the Minutes of May 28, 2008 Joint Town/County Meeting as presented. Councilmember Quintana seconded the motion. The motion carried unanimously.**

**May 30, 2008 Special Meeting**

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**Councilmember Cordova made a motion to approve the Minutes of the May 30, 2008 Special Meeting. Councilmember Abeyta seconded the motion. The motion carried unanimously.**

June 2, 2008 Special Meeting

**Councilmember Cordova made a motion to approve the Minutes of the June 2, 2008 Special Meeting. Councilmember Abeyta seconded the motion. The motion carried unanimously.**

**6. AWARDS AND RECOGNITIONS:**

**A. Ms. Amy Seidel, Interim Human Resources Director presented the following Appointments, Retirements, Separations, and Summer Youth Participants.**

**NEW HIRES:**

Jose Mondragon  
Central Communications  
CEO Trainee  
Full-Time  
5/17/08

**Councilmember Abeyta made a motion to approve the item as presented. Councilmember Cordova seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers Abeyta, Cordova, Quintana and Sanchez.**

Stanley Garcia  
Convention Center  
Facilities Maint. Asst. I  
Temporary  
6/2/08

**Councilmember Quintana made a motion to approve the item as presented. Councilmember Cordova seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers Abeyta, Cordova, Quintana and Sanchez.**

Alyssa Atias  
Youth & Family/Pool  
Lifeguard I  
Part-Time  
6/2/08

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**Councilmember Quintana made a motion to approve the item as presented. Councilmember Abeyta seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers Abeyta, Cordova, Quintana and Sanchez.**

Isaiah Tyree  
Youth & Family/Pool  
Lifeguard I  
Temporary  
6/2/08

**Councilmember Quintana made a motion to approve the item as presented. Councilmember Sanchez seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers Abeyta, Cordova, Quintana and Sanchez.**

John Bowden  
Youth & Family/Pool  
Lifeguard I  
Temporary  
6/5/08

**Councilmember Quintana made a motion to approve the item as presented. Councilmember Sanchez seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers Abeyta, Cordova, Quintana and Sanchez.**

Zia Rutledge  
Youth & Family/Pool  
Lifeguard I  
Temporary  
6/5/08

**Councilmember Quintana made a motion to approve the item as presented. Councilmember Sanchez seconded the motion. The motion was approved by an affirmative vote. Those voting AYE were: Councilmembers Abeyta, Cordova, Quintana and Sanchez.**

Richard Perez  
Convention Center  
Facilities Maint. Asst. I  
Temporary  
6/11/08

1           **Councilmember Quintana made a motion to approve the item as presented.**  
2           **Councilmember Cordova seconded the motion. The motion was approved**  
3           **by an affirmative vote. Those voting AYE were: Councilmembers Abeyta,**  
4           **Cordova, Quintana and Sanchez.**

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**RETIREMENTS:**

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Elmer Abeyta  
Planning & Zoning Department  
Code Enforcement Officer  
5/30/08

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**Mayor Duran** presented a plaque and wristwatch to Mr. Abeyta for his years of service; he also proclaimed May 30, 2008 as “Elmer Abeyta Day”.

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**SEPARATIONS:**

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Renee Barela-Gutierrez  
Legal Department  
Town Attorney  
5/13/08

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Andrew Rivera  
Public Works  
Public Utilities Operator  
5/13/08

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René Ramirez  
Central Communications  
CEO Trainee  
5/22/08

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Ana Pacheco  
Library  
Librarian I  
5/24/08

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**SUMMER YOUR PROGRAM:**

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Marisa Chavez  
Sherree Duran  
Zephaniah Ghahate  
Antonio Garcia  
Victoria Gomez  
Damaris Lewis  
Alicia Lucko

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- 1 Samantha Lujan
- 2 Donovan Martinez
- 3 Gabriel Martinez
- 4 Samantha Martinez
- 5 Miquela Pacheco
- 6 Rachel Perez
- 7 Mario Romero
- 8 Tomas Romero
- 9 Sabrina Sanchez
- 10 Max Suazo
- 11 Amberley Valdez
- 12 Anna Vasquez

**6. Citizens Forum:**

The following people came forward:

- A. Elizabeth Crittenden-Palacios, Executive Director of Taos Community Foundation regarding RFP Update. Cecelia Ciepiela presented update in the absence of the Elizabeth Crittenden-Palacios.**
- B. Douglas Webb, update on progress of Biofuels & Energy, LLC. Richard Maison –presented an update on technology issues.**

**8. MAYOR’S YOUTH ADVISORY COUNCIL**

**Recognition of Outgoing Member - Benita Lujan in recognition of her commitment and dedication to serve on the Mayor's Youth Advisory Council. Mayor Duran presented a plaque and watch to Benita.**

**The Mayor presented the following consent agenda to the Council. He read each item on the agenda and advised the Council that they could request any item be removed from the consent agenda if they wanted to discuss such item:**

**9. CONSENT AGENDA**

**A. Reuben Martinez, IT Administrator**

Approval of Out of State Travel request for Mat Hollingshead to travel to Denver, Colorado July 21 – 25, 2008 for Symantec Backup Exec 12.x for Windows Servers: Administration Instructor-Led. Total estimated cost of trip: \$3,598.00.

**B. Francella Garcia, Grants Administrator**

1. Approval of Amendment No. 5 to Contract TT-90-191 with URS Corporation Southern extending the term from June 30, 2008 through July 1, 2009 to continue work on the Environmental Impact Statement Phase 3 at the Taos Regional Airport.
2. Approval of Amendment No. 2 to contract TT-95-039 with Armstrong Consultants, Inc. extending term from July 18, 2008 through July 17, 2009 for airport engineering services at the Taos Regional Airport. Scope of services includes but are not limited to developing an airport master plan, consultant

1 on the CAP hangar construction, taxiway marking and sealant. The purpose of  
 2 this contract is to be in compliance with the FAA Advisory Circular entitled  
 3 "Architectural Engineering and Planning Consultant Services" for Airport  
 4 Grant Projects.

5 3. Approval of the following 2008 General Fund Legislative Grant Agreements:

6 Grant #	Description	Amount	Maturity Date
7 08-L-G-4523	Alexander Gusdorf Eco-Park	\$25,000.00	6/30/12
8 08-L-G-4525	Expansion of Taos Public Library	\$100,000.00	6/30/12

9 **D. Amos Torres, Public Utilities Director**

10 Consideration and approval to allow the Town of Taos to amend contract #TT-89-  
 11 109 with CH2HillOMI in the amount of \$146,000 and for a period of two months  
 12 for the Operation, Maintenance, and Management of the Taos Regional  
 13 Wastewater Treatment Plant . Effective Date of July 1,2008 and expires August  
 14 31, 2008. This amendment to Contract # TT-89-109 is needed while the proposals  
 15 on current RFP are reviewed and evaluated properly to select the best qualified  
 16 contractor. The time frame would also allow selected contractor ability to make  
 17 any necessary adjustments.

18 **E. Marietta Fambro, Finance Director**

19 Approval of Resolution 08-37 Budget Adjustment Request - 1) Civic Center Fund  
 20 Fund (27) - Transfer from operating to capital expense to purchase event  
 21 management software system in the amount of \$10,455. 2) Communication Fund  
 22 (34) - Transfer from operating to capital expense for emergency purchase of a  
 23 radio for north repeater - \$7,000. 3) 1994 GRT RB Acquisition Fund (56) -  
 24 Increase expenditures in the of \$10,000 for Affordable Housing Arch/Eng/Legal  
 25 Services, amount coming from unreserved fund balance. 4) Capital  
 26 Improvements Fund (51) - Transfer from capital expense to operating \$45,000 to  
 27 purchase sensitive items, building maintenance etc. for Little League Grant (51-  
 28 69). 5) Taos Regional Landfill Acquisition Fund (85) - Increase revenues and  
 29 expenditures in the amount of \$1,000,000 for Cell Construction and other  
 30 improvements at the Landfill, money received from NMFA loan.

31 **F. Carol Valade, Fixed Assets Clerk**

32 Approval of Resolution 08-02 Disposal of Miscellaneous Electronic Equipment  
 33 and old Cell phone. The Electronic equipment will consist of old printers,  
 34 monitors and battery backups. This equipment will be disposed through the E-  
 35 waste at the Re-cycling Center. The contact lists and call history will be cleared  
 36 from the old cell phones and the phones will be returned for re-cycling.

37 **G. Delilah Garcia, Transportation Superintendent**

38 Consideration and Approval to make an Intergovernmental transfer of (3) three  
 39 bicycle racks to Los Alamos County's Atomic City transit system.

40  
 41 **Councilmember Sanchez requested that items A and B.3. be removed from the**  
 42 **consent agenda for further discussion.**

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 44 **Councilmember Abeyta made a motion to approve the Consent Agenda as**  
 45 **amended. Councilmember Quintana seconded the motion. The motion was**  
 46 **approved by an affirmative vote. Those voting AYE were: Councilmembers**  
 47 **Abeyta, Cordova, Sanchez and Quintana.**

- 1  
2 **A.** Approval of Out of State Travel request for Mat Hollingshead to travel to Denver,  
3 Colorado July 21 – 25, 2008 for Symantec Backup Exec 12.x for Windows  
4 Servers: Administration Instructor-Led. Total estimated cost of trip: \$3,598.00.

5  
6 Councilmember Sanchez stated that in April Mat attended a training and now will  
7 be attending another training; his concern is if only one member attends the  
8 trainings is he sharing his knowledge and are his co-workers on the same level of  
9 capability.

10  
11 IT Administrator, Reuben Martinez informed Councilmember Sanchez that the  
12 training in April was suppose to take place in Arizona, but was cancelled and is  
13 now offered in Denver. The department did not lose any monies because it was  
14 carried over to the Denver training that Mat will be attending. He also assured  
15 Councilmember Sanchez that the knowledge the staff obtains at trainings is  
16 shared with everyone in the department so that every one can perform the duties  
17 that are required.

18  
19 **Councilmember Abeyta made a motion to approve the item as presented.**  
20 **Councilmember Sanchez seconded the motion. The motion was approved by**  
21 **an affirmative vote. Those voting AYE were: Councilmembers Abeyta,**  
22 **Cordova, Sanchez and Quintana.**

23  
24 **B.3.**Approval of the following 2008 General Fund Legislative Grant Agreements:

<i>Grant #</i>	<i>Description</i>	<i>Amount</i>	<i>Maturity Date</i>
08-L-G-4523	Alexander Gusdorf Eco-Park	\$25,000.00	6/30/12
08-L-G-4525	Expansion of Taos Public Library	\$100,000.00	6/30/12

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29 Councilmember Sanchez stated that in this agreement it asks if we have provided  
30 the Local Government Division with the 2008 General Fund Questionnaire for the  
31 individual projects.

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33 Grants Administrator, Francella Garcia informed Councilmember Sanchez that  
34 questionnaire was submitted in May.

35  
36 **Councilmember Abeyta made a motion to approve the item as presented.**  
37 **Councilmember Quintana seconded the motion. The motion was approved**  
38 **by an affirmative vote. Those voting AYE were: Councilmembers Abeyta,**  
39 **Cordova, Sanchez and Quintana.**

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41 **10. MATTERS FROM STAFF**

42 **A. Francella Garcia, Grants Administrator**

43 Approval of Resolution 08-36 to re-adopt the Fair Housing Plan in accordance  
44 with the Fair Housing Act.

45  
46 **Councilmember Cordova made a motion to approve Resolution 08-36 as**  
47 **presented. Councilmember Abeyta seconded the motion. The motion was**

1           **approved by an affirmative vote. Those voting AYE were: Councilmembers**  
2           **Abeyta, Cordova, Sanchez and Quintana.**

3  
4           **B. Matthew Foster, Long-Range Planner**

5           Approval of Resolution 08-39 to Adopt the Chamisa Verde Neighborhood Plan.  
6           The Neighborhood Plan covers 137 acres of land surrounding the Taos Youth &  
7           Family Center. The Neighborhood Plan was created according to the requirements  
8           of the Taos SmartCode in preparation for public hearings to change the current  
9           zoning within the neighborhood to the transect zones of the Taos SmartCode.

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11           Councilmember Cordova recommended that paragraph 2 be changed to read as  
12           follows: WHEREAS, the neighborhood plan was prepared according to the  
13           requirements of the proposed Taos SmartCode for an Infill Traditional  
14           Neighborhood Development; and

15  
16           Councilmember Sanchez requested that paragraph one be changed to read as  
17           follows: WHEREAS, the Town of Taos has prepared a neighborhood visionary  
18           plan for the Chamisa Verde neighborhood; and

19  
20           **Councilmember Cordova made a motion to approve the item as amended.**  
21           **Councilmember Abeyta seconded the motion. The motion was approved by**  
22           **an affirmative vote. Those voting AYE were: Councilmembers Cordova,**  
23           **Abeyta, Sanchez and Quintana.**

24  
25           **C. Delilah Garcia, Transportation Superintendent**

26           Consideration and approval to extend the hours of operation for the Chile Line  
27           Transit system. The proposed schedule change will commence July 1, 2008 and  
28           run through November 9th, 2008. The new operations will extend evening  
29           services by one (1) hour.

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31           Councilmember Sanchez asked if we will be providing services to Canon and  
32           UNM campus in the future.

33  
34           Public Works Director, Francisco Espinoza, stated that as far as he knows there  
35           have not been any requests for services in the Canon area. In regards to UNM we  
36           have attempted to submit applications and have not been successful.

37  
38           **Councilmember Quintana made a motion to approve the item as presented.**  
39           **Councilmember Abeyta seconded the motion. The motion was approved by**  
40           **an affirmative vote. Those voting AYE were: Councilmembers, Abeyta,**  
41           **Cordova, Sanchez and Quintana.**

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43           **D. Mauro Rosales, Buildings Director**

44           Recommendation to award Bid #07-08-20 – Electrical, Plumbing, and Mechanical  
45           Maintenance for Town-owned Buildings to Phoenix Mechanical as follows:  
46           Technician Hourly Cost - \$50.00, Each Additional Laborer (if required)-\$24.50.

1 Total bid - \$74.50. Discount on material 25%. (*With Tina Torres, Purchasing*  
2 *Agent*)

3  
4 **Councilmember Abeyta made a motion to approve the item as presented.**  
5 **Councilmember Quintana seconded the motion. The motion was approved**  
6 **by an affirmative vote. Those voting AYE were: Councilmembers Cordova,**  
7 **Abeyta, Sanchez and Quintana.**

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9 **11. MATTERS FROM THE TOWN MANAGER**

10 **A.** Consideration and approval of Resolution 08-38 amending Resolution 07-102,  
11 Town of Taos Holiday Schedule, changing Friday, July 18, 2008 to be observed  
12 from 1:00 p.m. to 5:00 p.m.

13  
14 **Councilmember Cordova made a motion to approve the item as presented.**  
15 **Councilmember Quintana seconded the motion. The motion was approved**  
16 **by an affirmative vote. Those voting AYE were: Councilmembers, Abeyta,**  
17 **Cordova, Sanchez and Quintana.**

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19 **B.** Update on the transfer of Detox Center from the State of NM  
20 Interim Town Manager, Abigail Adame gave the council an update regarding the  
21 Detox Center.

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23 **12. MATTERS FROM THE MAYOR AND COUNCIL**

24 Mayor Duran stated that Channel 7 News invited him to ride in their helicopter next  
25 Tuesday, June 24, 2008 and stressed that the publicity would benefit the Town of  
26 Taos. Mayor Duran also informed the Council that he will not be attending the  
27 Budget Public Hearing Meeting that will be taking place on June 24, 2008. Mayor Pro  
28 Tem Abeyta will preside in his absence.

29  
30 **13. EXECUTIVE SESSION Councilmember Abeyta made a motion to go into**  
31 **Executive Session to discuss the following: 1) pending or threatening litigation**  
32 **regarding the Taos Regional Airport Environmental Impact Statement; and 2)**  
33 **Pending litigation re: Romero v. Town of Taos, Eighth Judicial District Court**  
34 **Case no. CV 2008-173; and 3) Pending litigation regarding the Affordable**  
35 **Housing Program. Pursuant to NMSA 1978 10-15-1-H.7.**

36  
37 **Councilmember Cordova seconded the motion. The motion was confirmed by**  
38 **an affirmative vote. Those voting AYE were: Councilmembers Cordova,**  
39 **Abeyta, Sanchez and Quintana.**

40  
41 **At 9:57 p.m., Councilmember Quintana made a motion to come out of Executive**  
42 **Session and stated that discussion in the Executive Session was limited to the**  
43 **item as it was called for. Councilmember Abeyta seconded the motion. The**  
44 **motion was confirmed by an affirmative vote. Those voting AYE were:**  
45 **Councilmembers Cordova, Abeyta, Sanchez and Quintana.**

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1 **15. ADJOURNMENT:** A motion was made by Councilmember Quintana and  
2 seconded by Councilmember Abeyta to adjourn the meeting. The motion  
3 carried unanimously and the meeting adjourned at 10:00 p.m.  
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6 **APPROVED:**

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10 **Bobby F. Duran, Mayor**

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14 **ATTEST:**

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18 **Renee Lucero, Town Clerk**