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**MINUTES
TOWN COUNCIL WORKSHOP**

**Town Council Chambers
120 Civic Plaza Drive
Taos, New Mexico
Tuesday, February 12, 2008
9:30 a.m.**

10 **1. CALL TO ORDER:** The Staff Briefing Meeting of the Taos Town Council was
11 called to order by the **Honorable Mayor Bobby F. Duran** 9:40 a.m.

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13 **2. ROLL CALL:** Ms. Renee Lucero, Town Clerk, called roll and a quorum was
14 present.

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16 Those present were Mayor Bobby F. Duran, Councilmembers Meliton Struck
17 and Darren Cordova and Councilmember Abeyta. Also present were Town
18 Manager Tomas Benavidez, Town Attorney Renee Barela-Gutierrez and Town
19 Clerk Renee Lucero.

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21 **3. APPROVAL OF AGENDA:**
22 **ADD Item 4: Citizens Forum**

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24 **ADD Item 7.D. Mauro Rosales, Buildings Director** Consideration and approval for
25 Mauro Rosales to attend the 2008 EDU Code International Conference in Las Vegas,
26 Nevada on February 24 – 29, 2008. Total Cost of out of state Travel is \$1,229.56.

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28 **MOVE Item 5.F. to Item 7.E.**

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30 Councilmember Cordova made a motion to approve the Agenda as amended.
31 Councilmember Struck seconded the motion. The motion carried unanimously.

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33 **4. REPORTS FROM CONSULTANTS/OTHERS**

34 **A. Matt Foster, Long-Range Planner**, regarding SmartCode Update

35 **B. Greg Sandoval, Architect**, update on Command Center

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37 **5. MATTERS FROM DEPARTMENT HEADS/STAFF**

38 **A. Tina Torres, Purchasing Agent**

39 Recommendation to award RFP 07-08-7 Architectural Services for Taos Public
40 Library and authorization for the Mayor or Town Manager to negotiate and enter
41 into a contract with Hidell and Associates Architects. (*With George Jaramillo,*
42 *Library Director*)(*Referred to Consent Agenda*)

43 **B. Brian Greer, Youth & Family Center Director**

44 1. Recognition of Hannah Jensen and Dakota Swinehart for their outstanding
45 performances in the NFL Pepsi Punt, Pass & Kick Competitions. (*Referred to*
46 *Regular Agenda*)

- 1 2. Authorization to close Civic Plaza Drive from the intersection of Camino de la
2 Placita to the intersection of Bedford Street for the 12th Annual Children's
3 Halloween Party and for 26th Annual Yuletide Arts & Crafts Fair. (*Referred*
4 *to Regular Agenda*)
- 5 3. Authorization to close the Taos Plaza to vehicular traffic for the 22nd Annual
6 Yuletide Caroling and Tree Lighting and for the Taos Auto Enthusiasts Car
7 Club Autumn Run Street Dance. (*Referred to Regular*
8 *Agenda*) Authorization to close Civic Plaza Drive from the intersection of
9 Camino de la Placita to the intersection of Bedford Street for the Taos High
10 School Prom the evening of April 26, 2008. (*With the Prom Committee*
11 *members, Vanessa Medina, Renee Fresquez, Mariah Gomez and Sponsor*
12 *Patricia Spitz*) (*Referred to Regular Agenda*)
- 13 4. Authorization to close Ledoux Street from the intersection of Camino de la
14 Placita to the intersection of Hwy 240, Lower Ranchitos Rd for the Intestinal
15 Health Institute Reception, April 3, 2008 from 5:00 pm to 10:00 pm.
16 (*Referred to Regular Agenda*)

17 **C. Daron Syling, Chief of Police**

- 18 1. Consideration and action to approve the revised Town of Taos Orientation
19 Policy and Procedures manual for the Police Department pursuant to changes
20 to meet accreditation standards. (*Referred to Consent Agenda*)
- 21 2. Consideration and action to approve the Meterhood program on the Taos
22 Plaza. (*Referred to Regular Agenda*)

23 **D. Francella Garcia, Grants Administrator**

- 24 Approval and authorization of amendment No. 1 to contract TT-94-301 with
25 Souder Miller and Associates to provide professional engineering and consulting
26 services to complete upgrades to the Municipal Water System. Amend contract to
27 extend term from December 31, 2007 to December 31, 2009 and to revise scope
28 of work to include budget adjustments to phase work. Total contract amount not
29 to exceed \$597,522.81 exclusive of GRT. (*Referred to Consent Agenda*)

30 **E. Marietta Fambro, Finance Director**

- 31 Approval of Resolution No. 08-06 Mid-Year Budget Adjustment Request –
32 Various Department/Fund (*Referred to Consent Agenda*)

33 **G. Cathy Connelly, Acting Assistant Town Manager**

- 34 1. Discussion of proposed Resolution affirming the Town's active support of Kit
35 Carson Electric Cooperative in its commitment to demonstrate leadership in
36 the development of renewable energy and in identifying the optimal location
37 for photo voltaic arrays to include Town of Taos property. (*Referred to*
38 *Regular Agenda*)
- 39 2. Promote Fair Trade status and establish a Fair Trade Steering Committee.
40 (*Referred to Consent Agenda*)
- 41 3. Approval of Resolution 08-07 superseding Resolution 07-98 – Fair Trade
42 Resolution. (*Referred to Consent Agenda*)

43 **H. Amos Torres, Public Utilities Director**

- 44 Request consideration and approval to accept transfer of ownership of Arsenic
45 Removal System and Equipment. Transfer from Environmental Protection

1 Agency (EPA) to the Town of Taos. The transfer will be at no additional cost to
2 the Town of Taos other than operating costs. (*Referred to Regular Agenda*)

3 **I. Renee Lucero, Town Clerk**

4 1. Consideration and approval of a Special Dispenser Permit application for
5 Liquor License # 0286 for Sagebrush Inn for the Intestinal Health Institute
6 Reception on April 3, 2008 from 2 pm to 10 pm on Ledoux Street. 300-350
7 people are expected to attend. (*Referred to Consent Agenda*)

8 2. Consideration and approval of a Special Dispenser Permit application for
9 Liquor License # 0286 for Sagebrush Inn for the Intestinal Health Institute
10 Reception on April 5, 2008 from 3 pm to 10 pm at Don Fernando Hall located
11 at 120 Civic Plaza Drive. 300-350 people are expected to attend. (*Referred to*
12 *Consent Agenda*)

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14 **6. MATTERS FROM THE TOWN ATTORNEY**

15 **A.** Acceptance of dedication of approximately 3.33 acres of land near Taos Regional
16 Airport for use as Fire Department and training facility. (*Referred to Regular*
17 *Agenda*)

18 **B.** Acceptance of dedication of approximately .460 acres of land near Holy Cross
19 Hospital for use as Pediatric Clinic. (*Referred to Regular Agenda*)

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21 **7. FROM THE TOWN MANAGER**

22 **A.** Discussion on Council Rules of Procedure (*Referred to Regular Agenda*)

23 **B.** Discussion on policy for Special Dispenser Permit Procedures. (*Referred to*
24 *Consent Agenda*)

25 **C.** Discussion of proposed Ordinance prohibiting wood burning at certain times to
26 protect Town residents from adverse health effects associated with wood burning.
27 (*Referred to Regular Agenda*)

28 **D.** Consideration and approval for Mauro Rosales to attend the 2008 EDU Code
29 International Conference in Las Vegas, Nevada on February 24 – 29, 2008. Total
30 Cost of out of state Travel is \$1,229.56. (*Referred to Consent Agenda*)

31 **E.** Approval of Out of State Travel Request for Tomas Benavidez and Lorraine
32 Coca-Ruiz to attend National League of Cities Congressional City Conference in
33 Washington, DC March 8-12-2008 to attend the Leadership Training Institute.
34 (*Referred to Regular Agenda*)

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36 **8. MATTERS FROM THE MAYOR AND COUNCIL**

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38 **9. ADJOURNMENT:** A motion was made by **Councilmember Cordova** and
39 seconded by **Councilmember Struck** to adjourn the meeting. The motion carried
40 unanimously and the meeting adjourned at 12:10 p.m.

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43 **APPROVED:**

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Bobby F. Duran Mayor

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ATTEST:

Renee Lucero, Town Clerk