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**MINUTES**  
**TOWN COUNCIL SPECIAL MEETING AND WORKSHOP MEETING**

**Town Council Chambers**  
**120 Civic Plaza Drive**  
**Taos, New Mexico**  
**Tuesday, March 11, 2008**  
**9:30 a.m.**

10 **1. CALL TO ORDER:** The Special Meeting of the Taos Town Council was called to  
11 order by the **Honorable Mayor Bobby F. Duran** 9:33 a.m.

12  
13 **2. ROLL CALL:** Ms. Renee Lucero, Town Clerk, called roll and a quorum was  
14 present.

15  
16 Those present were Mayor Bobby F. Duran, Councilmembers Darren Cordova,  
17 Rudy Abeyta, A. Eugene Sanchez, and Amy Quintana. Also present were Town  
18 Manager Tomas Benavidez, Town Attorney Renee Barela-Gutierrez and Town  
19 Clerk Renee Lucero.

20  
21 **3. PLEDGE OF ALLEGIANCE:** Councilmember Quintana led the audience in  
22 the pledge of allegiance.

23  
24 **4. APPROVAL OF AGENDA:**

25 **DELETE Item 6.2) Transportation Fund (29) -** Mid-year budget adjustment per  
26 final allocation from the NMDOT.

27  
28 **Councilmember Cordova** made a motion to approve the Agenda as amended.  
29 **Councilmember Abeyta** seconded the motion. The motion carried unanimously.

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31 **5. CITIZENS FORUM**

32 **No one came forward.**

33  
34 **6. MATTERS FROM STAFF**

35 **Marietta Fambro, Finance Director**

36 Approval of Resolution 08-12 Budget Adjustment Request - 1) Facilities  
37 Improvements Fund (50) - Transfer \$15,000 from Capital to Operating for the  
38 purchase of computers for the use at the computer lab Youth & Family Center 2)  
39 ~~Transportation Fund (29) - Mid-year budget adjustment per final allocation from the~~  
40 ~~NMDOT.~~ 3) Capital Improvements Fund (51) - a) Transfer \$4,000 from various  
41 projects and also increase expenditures by another \$4,000 from Homeless Shelter  
42 project to Don Fernando Hall Renovations to complete change order work, total  
43 \$8,000. b) Transfer \$35,000 from GIS project to Rio Grande Hall Mold Abatement -  
44 \$20,000 and Rio Grande Hall Improvements (HVAC/Electrical/Other) - \$15,000. 4)  
45 Community Grants Fund (30) - Decrease \$4,000 from Homeless Shelter project and  
46 decrease interfund transfer in to use to complete Don Fernando Hall Renovations. 5)

1 General Fund (11) - Increase Interfund Transfer Out and decrease Unreserved Fund  
2 Balance in the amount of \$70,000 to cover Marketing Expense to Griffin &  
3 Associates. 6) Lodger's Tax Promotional Fund - (24) Increase interfund transfer in  
4 and operating expense \$70,000 to cover contract amendment to Griffin & Associates.  
5

6 **Councilmember Abeyta** made a motion to approve **Resolution 08-12** as presented.  
7 **Councilmember Quintana** seconded the motion. The motion was approved by an  
8 affirmative vote. Those voting **AYE** were: **Councilmembers Cordova, Abeyta,**  
9 **Sanchez and Quintana**

## 10 11 7. MATTERS FROM TOWN MANAGER

12 **A.** Approval of amendment to Contract TT-08-148 with Griffin & Associates for an  
13 additional \$70,000.

14  
15 **Councilmember Cordova** made a motion to approve **the contract amendment**  
16 as presented. **Councilmember Quintana** seconded the motion. The motion was  
17 approved by an affirmative vote. Those voting **AYE** were: **Councilmembers**  
18 **Cordova, Abeyta, Sanchez and Quintana**

19  
20 **B.** Request approval to award contract for Town Hall Additions and Remodel  
21 Project, Phases I and II to Gerald Martin Construction in the amount of  
22 \$4,825,000.00, Add Alt 1- \$8,100.00, Add Alt 2 - 107,900, GRT - \$392,192.00  
23 for a total amount of \$5,333,192.00.

24  
25 **Councilmember Cordova** made a motion to continue the item on Thursday,  
26 March 13, 2008 at 11:00 a.m. at the Town Hall Conference Room located at 400  
27 Camino de la Placita to allow the new Councilmembers an opportunity to see the  
28 plans. **Councilmember Abeyta** seconded the motion. The motion was approved  
29 by an affirmative vote. Those voting **AYE** were: **Councilmembers Cordova,**  
30 **Abeyta, Sanchez and Quintana**

## 31 32 8. MATTERS FROM MAYOR AND COUNCIL

33 **A.** Appointment of Councilmember Abeyta to serve as Mayor Pro-Tem for the  
34 remainder of March and approval of new Mayor Pro Tem Schedule.

### 35 **The new schedule is as follows:**

36 Councilmember Abeyta - Remainder of March, 2008

37 Councilmember Abeyta - April, May, June

38 Councilmember Cordova - July, August, September

39 Councilmember Sanchez - October, November, December

40 Councilmember Quintana - January, February, March

41  
42  
43 **Councilmember Cordova** made a motion to approve **the item** as presented.  
44 **Councilmember Quintana** seconded the motion. The motion was approved by  
45 an affirmative vote. Those voting **AYE** were: **Councilmembers Cordova,**  
46 **Abeyta, Sanchez and Quintana**

- 1  
2 **B.** Approval of Resolution 08-14 authorizing signature authority for designated bank  
3 accounts of the Town of Taos.

4  
5 Councilmember Cordova was authorized signature authority.

6  
7 **Councilmember Abeyta** made a motion to approve **Resolution 08-14** as  
8 presented. **Councilmember Sanchez** seconded the motion. The motion was  
9 approved by an affirmative vote. Those voting **AYE** were: **Councilmembers**  
10 **Cordova, Abeyta, Sanchez and Quintana**

- 11  
12 **9. ADJOURNMENT:** A motion was made by **Councilmember Abeyta** and seconded  
13 by **Councilmember Cordova** to adjourn the meeting. The motion carried  
14 unanimously and the meeting adjourned at **10:35 a.m.**

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16  
17 **Workshop Meeting**

- 18  
19 **1. CALL TO ORDER:** The **Workshop Meeting** of the Taos Town Council was called  
20 to order by the **Honorable Mayor Bobby F. Duran** at **10:45 a.m.**  
21  
22 **2. ROLL CALL:** **Ms. Renee Lucero** called roll and a quorum was present.

23  
24 **Those present were Mayor Bobby F. Duran, Councilmembers Darren Cordova,**  
25 **Rudy Abeyta, A. Eugene Sanchez, and Amy Quintana. Also present were Town**  
26 **Manager Tomas Benavidez, Town Attorney Renee Barela-Gutierrez and Town**  
27 **Clerk Renee Lucero.**

- 28  
29 **3. APPROVAL OF AGENDA:**

30 **Delete Item 5.B.1.** Joint Powers agreement No. 08-521-2300-0067 Between Energy,  
31 Minerals and Natural Resources Department (ENMRD) and The Town of Taos for  
32 the purpose of documenting our commitment to wildland fire suppression, and  
33 management assistance and cooperation.

34  
35 **Add Item 8.D.** Mayors Youth Advisory Council

36  
37 **Councilmember Cordova** made a motion to approve the Agenda as amended.  
38 **Councilmember Quintana** seconded the motion. The motion carried unanimously.

- 39  
40 **4. REPORTS FROM CONSULTANTS/OTHERS**

41 **Matt Foster, Long-Range Planner,** regarding SmartCode Update

42  
43 Mr. Foster informed the Council of the meetings scheduled for March 16 at 6:00 p.m.  
44 at Rio Grande Hall and on March 17 at 9:30 a.m. at Town Council Chambers.

- 45  
46 **5. MATTERS FROM DEPARTMENT HEADS/STAFF**

1       **A. Brian Greer, Youth & Family Director**

2       Recognition of Hannah Jensen and Dakota Swinehart for their outstanding  
3       performances in the NFL Pepsi Punt, Pass & Kick Competitions. (*Referred to*  
4       *Regular Agenda – Recognitions*)

5       **B. Eric Montoya, Administrative Fire Chief**

- 6       1. Request for consideration and approval to enter into 36 month lease  
7       agreement and/or purchase with Xerox for a Print/copy/scan/ and Fax  
8       Multifunction machine. The cost monthly will be \$80.69 + \$.1145 for all  
9       color. This lease and/or purchase includes all parts, service and all  
10      consumable supplies, excluding paper and staples. This lease with Xerox will  
11      be taken care by Account Manager Brian Estes. (*Referred to Consent*  
12      *Agenda*)
- 13      2. Mayor and Council consideration and approval of Joint Powers Agreement  
14      No. 08-521-2300-0067 Between Energy, Minerals and Natural Resources  
15      Department (ENMRD) and The Town of Taos for the purpose of documenting  
16      our commitment to wildland fire suppression, and management assistance and  
17      cooperation. Approval authorizes the Mayor or his representative to sign  
18      agreement. (*Referred to Consent Agenda*)

19      **C. Francella Garcia, Grants Administrator**

20      Approval authorizing acceptance of grant agreement from the United States  
21      Department of Agriculture Rural Housing Services in the amount of \$15,750.00  
22      for police equipment. Total estimated project cost of \$45,000.00. (*Referred to*  
23      *Consent Agenda*)

24      **D. Francisco “French” Espinoza, Public Works Director**

25      Review and discussion of Simpson Street roadway easement. Simpson Street is  
26      located off Kit Carson Road in Canon. The property at the end of this roadway  
27      identifies an easement on their survey plat. Staff requests council review of this  
28      easement to determine whether or not to abandon or retain this easement.  
29      (*Referred to Consent Agenda*)

30      **E. Amos Torres, Public Utilities Director**

- 31      1. Request Consideration and Approval per Resolution 02-20 to allow the  
32      Blackstone Ranch to connect to the Town of Taos wastewater collection line  
33      located adjacent to their property line. Property is located outside of Town  
34      limits. (*Referred to Regular Agenda*)
- 35      2. Request Consideration and Approval per Resolution 02-20 to allow Patrick  
36      Larkin owner of property located in Cuchilla Rd to connect to the Town of  
37      Taos wastewater collection line located within their property. Property is  
38      located outside of Town limits. (*Referred to Consent Agenda*)

39      **F. Reuben Martinez, IT Manager**

- 40      1. Approval for Mat Hollingshead to travel to Phoenix, AZ for Symantec  
41      training Symantec Backup Exec 12.x for Windows Servers: Administration  
42      Instructor-Led April 21 – 25, 10087 in Phoenix, Arizon. Total estimated cost  
43      of trip: \$3598.00 (*Referred to Regular Agenda*)
- 44      2. Approval for Reuben Martinez to travel Out of State for IT Mgr training,  
45      April 14-16, 2008 AMA Chicago Center, Chicago, IL **OR** May 14-16, 2008

1 AMA San Francisco Cen. San Francisco, CA. Total estimated cost of trip:  
2 \$2461.00 for either location. (*Referred to Regular Agenda*)

3 **G. Abigail Adame, Assistant Town Manager**

4 Discussion regarding Parking Meter Program. (*Referred to Regular Agenda*)

5 **H. Cathy Connelly, Public Relations Coordinator**

6 1. Approval of Street Closure - Lighting of Ledoux 2008; Saturday, December  
7 6<sup>th</sup>, 12-8 p.m. (*Referred to Consent Agenda*)

8 2. Approval of Town of Taos Fiscal Agent Policy (*Referred to Regular Agenda*)

9 3. Fair Trade Steering Committee (*Referred to Regular Agenda*)

10 **I. Rudy Perea, Planner**

11 1. The Town of Taos Planning and Zoning Department is requesting a hearing  
12 before the Town of Taos Town Council for consideration of an approval of a  
13 zone change. The 1.07+- acre property which is the subject of the proposed  
14 zone change is currently zoned RA (Residential-Agricultural) within the town  
15 limits of the Town of Taos. At the regularly scheduled February 6, 2008  
16 Planning & Zoning Commission meeting the commission approved the  
17 property to be rezoned to R-4 Residential. The subject property is located at  
18 124 Upper Ranchitos Road. (*Referred to Public Hearings*)

19 2. The Town of Taos Planning and Zoning Department is requesting a hearing  
20 before the Town Council to request an approval of a proposed Planned Unit  
21 Overlay Development Zone for property located at the intersection of Morgan  
22 and Roy Roads. Additionally, the property owner is requesting that the Town  
23 of Taos officially accept approximately 4.037+- acres of arroyos that are  
24 running through his property as open space. (*Referred to Public Hearings*)

25 **J. Matt Foster, Long Range Planner**

26 Approval of Resolution 08-13 - approving the grant application to the New  
27 Mexico Historic Preservation Division. (*Referred to Regular Agenda*)

28 **K. Renee Lucero, Town Clerk**

29 Consideration and approval of Transfer of Ownership of Liquor License  
30 #696/Application No. 532575 for Albertson's, LLC located at 1100 Paseo del  
31 Pueblo Sur. (*Referred to Public Hearings*)

32 **6 MATTERS FROM TOWN ATTORNEY**

33 **A.** Approval of Ordinance 08-04 an Ordinance enacting regulations for licensing of  
34 carnivals, circuses, menageries, caravans and amusements. (*Referred to Public  
35 Hearings*)

36 **B.** Approval of Ordinance 08-05, an Ordinance amending Article XII; of the  
37 Uniform Traffic Ordinance, providing for an additional penalty assessment for  
38 speeding in a school zone. (*Referred to Public Hearings*)

39 **C.** Acceptance of Deed of dedication of 6.416 acres+-, Salazar Road Extension from  
40 Chamisa Road to Paseo del Canon West. (*Referred to Regular Agenda*)

41 **D.** Approval of Ordinance 08-06 an Ordinance granting to Kit Carson Electric  
42 Cooperative, Inc., permission to use the town streets, alleys, public thoroughfares,  
43 and public way of the town for the purpose of constructing, maintaining and  
44 operating its facilities needed and necessary to provide electrical service to its  
45 consumers in Taos, New Mexico, under specified conditions; prescribing the  
46 term; providing for conditions use; providing for relocation of facilities; providing

1 for indemnifications; and providing for the payment of franchise fees. (*Referred*  
2 *to Public Hearings*)

3 **7. MATTERS FROM TOWN MANAGER**

4 Approval of Resolution 08-08 - Council Rules of Procedure. (*Referred to Regular*  
5 *Agenda*)

6 **8. MATTERS FROM MAYOR AND COUNCIL**

7 **A.** Mayor’s appointment of Franchise Committee (*Referred to Regular Agenda*)

8 **B.** Discussion on scheduling of Council Briefing Meetings (*Referred to Regular*  
9 *Agenda*)

10 **C.** Discussion and approval of FINAL Draft of the Taos Regional Water Plan and  
11 Public Welfare Statement. (*Referred to Regular Agenda*)

12 **D.** Mayor’s Youth Advisory Council (*Referred to Regular Agenda*)  
13

14 **9. EXECUTIVE SESSION: Councilmember Cordova made a motion to go into**  
15 **Executive Session to discuss the following: 1) Property acquisition; and 2)**  
16 **Personnel matters regarding the Town Manager pursuant to NMSA 1978 10-15-**  
17 **1-H.8. and 2.**

18  
19 **Councilmember Abeyta seconded the motion. The motion was confirmed by an**  
20 **affirmative vote. Those voting AYE were: Councilmembers Cordova, Abeyta,**  
21 **Sanchez and Quintana.**

22  
23 **At 4:08 p.m., Councilmember Cordova made a motion to come out of Executive**  
24 **Session and stated that discussion in the Executive Session was limited to the**  
25 **item as it was called for. Councilmember Abeyta seconded the motion. The**  
26 **motion was confirmed by an affirmative vote. Those voting AYE were:**  
27 **Councilmembers Cordova, Abeyta, Sanchez and Quintana.**  
28

29 **10. ADJOURNMENT:** A motion was made by **Councilmember Cordova** and  
30 **seconded by Councilmember Abeyta** to adjourn the meeting. The motion carried  
31 **unanimously and the meeting adjourned at 4:10 p.m.**  
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34 **APPROVED:**

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36 \_\_\_\_\_  
37 **Bobby F. Duran Mayor**  
38

39 **ATTEST:**

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41 \_\_\_\_\_  
42 **Renee Lucero, Town Clerk**  
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