

1 **Special/Workshop Meeting**
2 **Taos Town Council**
3 **Town Council Chambers**
4 **120 Civic Plaza Dr.**
5 **Taos, New Mexico 87571**
6 **Tuesday, May 13, 2008**
7 **9:30 a.m.**

8
9 **MINUTES**

10
11 **SPECIAL MEETING**

12 **1. CALL TO ORDER:** The Special Meeting of the Taos Town Council was called to
13 order by the **Honorable Mayor Bobby F. Duran** at 9:36 a.m.

14
15 **2. ROLL CALL:** Ms. Renee Lucero, Town Clerk called roll and a quorum was
16 present.

17
18 Those present were **Mayor Bobby F. Duran, Councilmembers Darren Cordova,**
19 **Rudy Abeyta, Gene Sanchez and Amy Quintana.** Also present were **Interim**
20 **Town Manager Abigail Adame and Town Clerk Renee Lucero.**

21
22 **3. PLEDGE OF ALLEGIANCE:** Councilmember Sanchez led the audience in the
23 pledge of allegiance.

24
25 **4. APPROVAL OF AGENDA:** Councilmember Cordova made a motion to approve
26 the Agenda as presented. Councilmember Abeyta seconded the motion. The
27 motion carried unanimously.

28
29 **5. CITIZENS FORUM:** No one came forward.

30
31 **6. MATTERS FROM STAFF**

32 **A. Francella Garcia, Grants Administrator**

- 33 1. Authorization to submit a grant application in the amount of \$35,000.00 to the
34 New Mexico Tourism Department Cooperative Marketing Grant Program.
35 The application will be submitted as a consortium application between the
36 Town of Taos, Taos Gallery Association and the Chamber of Commerce. For
37 every dollar awarded the Town will be required to match twice the dollar
38 amount. Funding will be used to promote Taos as tourist destination.

39
40 **Councilmember Cordova** made a motion to approve the item as presented.
41 **Councilmember Quintana** seconded the motion. The motion was approved
42 by an affirmative vote. Those voting **AYE** were: **Councilmembers**
43 **Cordova, Abeyta, Quintana and Sanchez.**

- 1 2. Approval authorizing acceptance of the Community Development Block
2 Grant (CDBG) Project No. 08-C-NR-I-1-G-18 in the amount of \$430,300.00
3 for the construction of a storm sewer system at Alexander and Reed Street.
4 The Town of Taos to provide a match in the amount of \$120,000.00, for a
5 total project cost of \$550,300.00. Grant to mature May 1, 2010.
6

7 **Councilmember Abeyta** made a motion to approve as presented.
8 **Councilmember Quintana** seconded the motion. The motion was approved
9 by an affirmative vote. Those voting **AYE** were: **Councilmembers Cordova**
10 **Abeyta, Quintana and Sanchez.**
11

12 **B. Renee Lucero, Town Clerk**

- 13 1. Consideration and approval of New Restaurant Beer & Wine License
14 Application No. 538277 for Ayutla II, Inc dba Mi Pueblo Taqueria located at
15 715 Paseo del Pueblo Sur.
16

17 Renee Lucero, Town Clerk, presented the item to the Mayor and Council.
18

19 *Public Opinion*

20 Mayor Duran opened the public hearing. No one came forward.
21
22

23 After closing the public hearing, Mayor Duran asked for questions from the
24 Council.
25

26 **Councilmember Cordova made a motion to approve item as presented.**
27 **Councilmember Abeyta seconded the motion. The motion was approved**
28 **by an affirmative vote. Those voting AYE were: Councilmembers**
29 **Cordova, Abeyta, Sanchez and Quintana.**
30

- 31 2. Consideration and approval of New Restaurant Beer & Wine License
32 Application No. 552056 for 5 Star Burgers located at 1032 Paseo del Pueblo
33 Sur.
34

35 Renee Lucero, Town Clerk, presented the item to the Mayor and Council.
36

37 *Public Opinion*

38 Mayor Duran opened the public hearing. No one came forward.
39

40 After closing the public hearing, Mayor Duran asked for questions from the
41 Council.
42

43 **Councilmember Abeyta made a motion to approve the item as presented.**
44 **Councilmember Cordova seconded the motion. The motion was**
45 **approved by an affirmative vote. Those voting AYE were:**
46 **Councilmembers Cordova, Abeyta, Sanchez and Quintana.**

- 1
2 **7. ADJOURNMENT:** A motion was made by **Councilmember Abeyta** and seconded
3 by **Councilmember Cordova** to adjourn the meeting. The motion carried
4 unanimously and the meeting adjourned at **9:47 a.m.**

5
6
7 **WORKSHOP MEETING** (*Immediately following Special Meeting*)

- 8 **1. CALL TO ORDER:** The Staff Briefing Meeting of the Taos Town Council was
9 called to order by the **Honorable Mayor Bobby F. Duran** at 9:47 a.m.

- 10
11 **2. ROLL CALL:** Ms. Renee Lucero, Town Clerk, called roll and a quorum was
12 present.

13
14 Those present were Mayor Bobby F. Duran, Councilmembers Darren Cordova,
15 Rudy Abeyta, Eugene Sanchez, and Amy Quintana. Also present were Interim
16 Town Manager Abigail Adame and Town Clerk Renee Lucero.

17
18 **3. APPROVAL OF AGENDA:**

19 Under Executive Session **DELETE** discussion regarding Town Attorney.
20 Under Executive Session **ADD** discussion regarding pending or threatened
21 litigation regarding Taos Plaza Theatre.

22
23 Councilmember Cordova made a motion to approve the Agenda as amended.
24 Councilmember Abeyta seconded the motion. The motion carried unanimously.
25

26 **4. REPORTS FROM CONSULTANTS/OTHERS**

27 **A. Ernie Atencio, Taos Land Trust and Jenny Parks, Trust for Public Lands**
28 (*Requested a letter of support (Allen Vigil, Planning Director will assist)*)

29 **B. Herbert Valdez, Taos County regarding MOU between the Town of Taos**
30 **and Taos County for Traffic Safety Bureau for a Grant application for**
31 **CDWI.** (*Referred to Regular Agenda*)

32 **C. Judy Hoffer, UNM Literacy Program, request for funding from FY 08-09**
33 **Fiscal Year in the amount of \$25,000.** (*Informed of RFP Process*)

34 **D. Steve Fuhlendorf, Taos County Chamber of Commerce**

- 35 • Request to expand Parking Meter Program to Historic District(*Referred*
36 *to Regular Agenda*)

- 37 • Taos Plaza Live (*Referred to Regular Agenda*)

38 **E. Ron Usherwood and TCA Board, TCA Presentation regarding TCA**
39 **Remodel** (*Referred to Staff*)

40 **F. Neighborhood Plan for Chamisa Verde and recommendations for**
41 **implementation of the SmartCode.**

42 **G. Sage West Consultants presentation regarding developing a High**
43 **Performance Building Ordinance (formerly the "Sustainable Building**
44 **Ordinance").**

45 **H. Joe Valdez, regarding landlocked property at Airport** (*Referred to Interim*
46 *Town Manager to work on issue with staff*)

- 1 **I. Amigos Unidos – update on RFP funding.**
2 **J. Vista del Canon Condominium Association homeowners and developer Ray**
3 **Baehr, regarding hooking up to Town wastewater. (*Referred to Consent***
4 ***Agenda*)**
5 **K. Bill Dedmond, presentation regarding Santa Fe Film Festival funding**
6 **request.**
7 **L. Dawn Richardson, regarding Solar Music Festival. NOT PRESENT**
8 **M. John Staple, regarding publicity of Taos Artists Organization**
9 **N. Elizabeth Palacios, Taos Community Foundation, regarding request for**
10 **funding**

11
12 **12:30 p.m. – 1:30 p.m. LUNCH BREAK**

13 *(Councilmember Cordova had a prior engagement and could not return after the lunch*
14 *break)*

15
16 **5. MATTERS FROM DEPARTMENT HEADS/STAFF**

17 **A. Daron Syling, Chief of Police**

- 18 1. Authorization to extend contract TT-95-156 with the Human Resource
19 Development Associates, Inc. "Community Custody Services (Electronic
20 Monitor device - ankle bracelet)" and changing the amount from \$15/day to
21 \$17/day. (*Referred to Consent Agenda*)
22 2. Consideration and approval to purchase the radio communication equipment
23 and installation in the amount of \$27,404.88 for the Fire Department / Police
24 Department Mobile Command Unit from Commtech (GSA# GS-35F-048ST)
25 which is funded by a CIP. (*With Tina Torres, Purchasing Agent*) (*Referred*
26 *to Consent Agenda*)
27 3. Approval to enter into a 48 month lease with Xerox @ \$406.08 monthly rental
28 on a WorkCentre 7335P for the Records Department at the Police Department.
29 The lease includes 4,000 b/w and 250 free color copies per month, excess
30 copies will be billed separately at \$.0139 b/w and \$.0849 for color copies.
31 State Contract # 072164800; Line Item # 11-14-43001 – Supplies; Line item #
32 11-14-43005 – Rentals. (*With Tina Torres, Purchasing Agent*) (*Referred to*
33 *Consent Agenda*)
34 4. Consideration and approval to send Officer Philip Holmes - out of state travel
35 to attend the Emergency Management Training held in Baltimore, Maryland.
36 The training is scheduled for July 13-17, 2008. Total cost of trip will be paid
37 by Taos Municipal Schools. (*Referred to Consent Agenda*)

38 **B. Ron Yachinich, Convention Services Director**

- 39 1. Consideration and approval of Resolution 08-25 granting a waiver to Taos
40 Convention Center allowing the sale, dispensing and serving of alcohol
41 pursuant to NMSA 60-6B-10. (*Referred to Consent Agenda*)
42 2. Consideration and approval of Resolution 08-27 replacing Resolution 08-23
43 revising the standard policy on food and alcohol service at the Taos
44 Convention Center. (*Referred to Consent Agenda*)
45
46

1 **C. Reuben Martinez, IT Manager**

2 Consideration and approval of Contract Renewal 2nd year, TT-95-180 One
3 Connect IP, Telephone service provider with a maximum per month cost of
4 \$6,000.00 inclusive of gross receipts tax. An annual cost of \$72,000.00 inclusive
5 of gross receipts tax. *(Referred to Consent Agenda)*

6 **D. Matthew Foster, Long-Range Planner**

- 7 1. Accepting the Historic Preservation Division Grant to complete a Historic
8 District Master Plan and the nomination of Rural Historic Landscapes to the
9 Federal Register of Historic Places and the State Register of Historic Cultural
10 Properties. *(Referred to Regular Agenda)*
- 11 2. Draft Bicycle Facilities Master Plan and discuss the grant from the National
12 Park Service to complete the Recreational Trails Master Plan.
- 13 3. Approval of Out of State Travel Request for Allen Vigil, Planning Director,
14 and Matt Foster, Long Range Planner, to travel to Denver, Colorado, to attend
15 the SmartCode Workshop on May 29th - 31st. Estimated cost is \$900.
16 PlaceMakers is providing scholarships to the Town for the registration fee.
17 *(Referred to Regular Agenda)*
- 18 4. Approval of Resolution 08-31 supporting a grant application to the Clean
19 Energy Projects. *(Referred to Consent Agenda)*

20 **E. Rudy Perea, Senior Planner**

21 The Town of Taos Planning and Zoning Department is requesting a public
22 hearing before the Town Council for an appeal by Judith Loretto from a decision
23 made by the Planning and Zoning Commission to deny a variance request from
24 the Town of Taos Sign Code Ordinance on property located at 122 Paseo Del
25 Pueblo Sur. *(Referred to Public Hearings)*

26 **F. Amos Torres, Public Utilities Director**

27 Discussion of future sludge disposal method as requested by Council. Staff will
28 provide alternatives and request direction from Council. *(Referred to Regular*
29 *Agenda)*

30 **G. Miranda Quintana, Youth & Family Center Superintendent**

31 Authorization to enter into a contract in the amount of \$31,793.10 with Pool Pro,
32 Inc. for the purchase and installation of ultra violet light filtration system for the
33 swimming pool per New Mexico State price agreement 72-000-00-04019;
34 \$23,631.00 will be paid from line item 51-16-45006 and \$8,162.10 will be paid
35 from line item 50-35-45006. *(With Tina Torres, Purchasing Agent) (Referred to*
36 *Consent Agenda)*

37 **H. Marietta Fambro, Finance Director**

38 Approval of Resolution 08-20 Budget Adjustment Request - 1) Capital
39 Improvements Fund (51) - a) Transfer from capital expense to operating for the
40 coin machine counter in the amount of \$4,000. b) Transfer from capital expense
41 to operating for maintenance at parks in the amount \$10,000. 2) General Fund
42 (11) - Increase Interfund transfer Out and decrease unreserved Fund Balance in
43 the amount of \$40,000 to cover operational cost for the Transportation
44 Department. 3) Transportation Fund (29) - Increase Interfund transfer in and
45 personnel services in the amount of \$40,000 to cover operational cost for
46 Transportation Department. *(Referred to Consent Agenda)*

1 **I. Renee Lucero, Town Clerk**

- 2 1. Discussion regarding new Novus Agenda web-based software and Town
3 Council Workshop Meetings. (*Referred to Consent Agenda*)
4 2. Approval to destroy records eligible for destruction (2006 Election records
5 and 2008 marked paper ballots pursuant to state statute (3-8-62, NMSA
6 1978)) per Resolution 98-49 which adopts the NM Commission of Public
7 Records (NM State Records Center and Archives) retention and disposition
8 schedules. (*Referred to Consent Agenda*)
9

10 **6. MATTERS FROM TOWN ATTORNEY**

- 11 **A.** Adoption of Ordinance 08-07; An Ordinance adopting by reference the 2006 New
12 Mexico Building Codes. (*Referred to Public Hearings*)
13 **B.** Adoption of Ordinance 08-08; An Ordinance banning the use of non-
14 biodegradable plastic carry-out bags at point of sale by retail establishments in the
15 Town of Taos and providing education and incentives for shoppers to use reusable
16 bags at affected retail establishments in the Town of Taos. (*Referred to Public*
17 *Hearings*)
18 **C.** Adoption of Ordinance 08-09; An ordinance repealing and replacing a portion of
19 Title 3, Personnel, making all Town positions classified positions, with the
20 exception of the five appointed officer positions which are prohibited from
21 receiving classified status by state law. (*Referred to Public Hearings*)
22 **D.** Consideration and approval of Contract between El Prado Water and Sanitation
23 District and the Town of Taos to lease the use of the San Juan Chama Project
24 Water. (*Referred to Regular Agenda*)
25 **E.** Approval of Resolution 08-26; a Resolution of the Town of Taos declaring
26 support for the Taos Regional Water Plan. (*Referred to Regular Agenda*)
27

28 **7. MATTERS FROM TOWN MANAGER**

- 29 **A.** Consideration and approval of Resolution 08-30 – superseding 08-15 - Fiscal
30 Agency Policy to guide organizations in the application for funding where the
31 Town of Taos would act as fiscal agent. (*Referred to Regular Agenda*)
32 **B.** Approval of Resolution 08-32 supporting the New Mexico Department of
33 Transportation plan, Option 1, to upgrade Kit Carson Road; which was presented
34 at the public involvement meeting Thursday, April 24, 2008. (*Referred to*
35 *Regular Agenda*)
36

37 **8. MATTERS FROM MAYOR AND COUNCIL**

- 38 Approval of Resolution 08-29 approving participation in the program of the North
39 Central New Mexico Economic Development District. (*Referred to Consent Agenda*)
40

41 **9. EXECUTIVE SESSION: Councilmember Abeyta made a motion to go into**
42 **Executive Session to discuss regarding pending or threatened litigation**
43 **regarding Taos Plaza Theatre. Pursuant to NMSA 1978 10-15-1-H.7.**
44

1 **Councilmember Quintana seconded the motion. The motion was confirmed by**
2 **an affirmative vote. Those voting AYE were: Councilmembers Abeyta, Sanchez**
3 **and Quintana.**

4
5 **At 4:35 p.m., Councilmember Abeyta made a motion to come out of Executive**
6 **Session and stated that discussion in the Executive Session was limited to the**
7 **item as it was called for. Councilmember Quintana seconded the motion. The**
8 **motion was confirmed by an affirmative vote. Those voting AYE were:**
9 **Councilmembers Abeyta, Sanchez and Quintana.**

10
11 **10. ADJOURNMENT:** A motion was made by **Councilmember Quintana** and
12 seconded by **Councilmember Sanchez** to adjourn the meeting. The motion carried
13 unanimously and the meeting adjourned at 4:35 p.m.

14
15 **APPROVED:**
16
17 _____
18 **Bobby F. Duran Mayor**

19
20 **ATTEST:**
21
22 _____
23 **Renee Lucero, Town Clerk**

24
25
26