

**REGULAR MEETING
Taos Town Council
Town Council Chambers
120 Civic Plaza Drive
Taos, New Mexico**

**January 20, 2009
9:30 a.m.**

AGENDA

1. CALL TO ORDER BY THE HONORABLE MAYOR DARREN M. CORDOVA

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVAL OF AGENDA

5. PUBLIC HEARINGS

Allen Ferguson, Town Attorney

Public Hearing: The purpose of the hearing is to consider the following matter: In the Matter of the Dedication Agreement between Town of Taos and David Sperry dated August 2, 2006.

6. APPROVAL OF MINUTES

A. Regular Meeting

December 17, 2008

B. Special Meetings

January 2, 2009

January 5, 2009

January 6, 2009

7. AWARDS AND RECOGNITIONS

A. Employee Appointments, Loretta Trujillo, Human Resources Director

NEW HIRES:

Francine Suazo
Transit Superintendent
Temporary employee
Transportation Dept.
Effective: 12/05/2008

Marilyn S. Welch
Transit Operator II
Full time employee
Transportation Dept.
Effective: 12/08/2008

Dolores Lucero
Accounts Payable Administrator
Full time employee
Finance Dept.
Effective: 12/15/2008

Lori L. Tameler-Estep
Lifeguard II
Full time employee
Recreation Dept/Pool Division
Effective 12/15/2008

SEPARATIONS:

David Mondragon
Communications Equipment Operator
Communications Department
Effective: 12/12/2008

Bella Rodriguez
Human Resources Assistant
Human Resources Dept.
Effective: 12/12/2008

PROMOTIONS:

John Thompson
from Benefits Administrator
to Human Resources Specialist
Effective: 12/22/2008

8. CITIZENS FORUM (*Speakers limited to 5 minutes each*)

A. Tonya Moreno, Community Against Violence, update on RFP funding received.

The items in the Consent Agenda below have been reviewed and discussed in detail by the Mayor and Town Manager and they agree to place these items on the Consent Agenda for the purpose of voting on all items with one vote.

9. CONSENT AGENDA

A. Francella Garcia, Grants Administrator/Marietta Fambro, Finance Director

1. Request for consideration and approval of Fiscal Agent Sponsor Application from Ancianos, Inc. Ancianos was awarded \$4,600 from the New Mexico Aging and Long-Term Service Department for the emergency purchase and installation of a water heater at the Phil Lovato Senior Center. No match is required.
2. Approval and acceptance of 2008/2009 New Mexico Aging and Long-Term Service Department Grant Agreement No. 2009-009 in the amount of \$4,600 for the emergency purchase and installation of a water heater at the Phil Lovato Senior Center. The Town of Taos will act as the Fiscal Agent on behalf of Ancianos.
3. Approval of Resolution 09-04 Budget Adjustment Request:
 - Community Grants Fund (30) - Increase revenues and expenditures in the amount of \$4,600 for a Grant received from NM Aging & Long Term Services Department for the emergency purchase and installation of a water heater at the Phil Lovato Senior Center;
 - Capital Improvements Fund (51) - a. Increase Interfund Transfer Out for \$96,370 and, b. Decrease Airport Substation for \$96,370 to allow this transfer for the Marketing & Advertising budget. This money will be replace prior to the end of fiscal year to the New Bays to House Mobile
 - Command at Station 2 project; and
Lodger's Tax Promotional Fund (24) - a. Increase Interfund Transfer In for \$96,370 and increase Other Contractual Services (24-17) to cover Contract Amendment #5 to Griffin & Associates for Marketing & Advertising as a council priority.

4. Request for consideration and approval of Fiscal Agent Sponsor Application from the Taos Community Foundation for an after school program to provide assistance to students and schools in Taos County.
5. Authorization to request additional grant funds in the amount of \$92,506 from the New Mexico Recreational Trails Program for the completion of the Weimer/Maestas Trail. The Town of Taos will provide a 20% match in the amount of \$23,127 which will be in the form of in kind-services.
6. Approval and acceptance of Amendment No. 2 for extension of time from the State of New Mexico Department and Administration Local Government Division for the 2007 CDBG Planning Grant No. 07-C-NR-I-06-G-56 with regards to the High Performance Building Ordinance. The agreement was originally to mature November 1, 2008. Amendment No. 1 extended the contract to January 1, 2009, etc. The proposed amendment will extend the maturity date to April 30th, 2009 to allow for time to approve and adopt a High Performance Building Ordinance.
7. Recommendation to enter into a contract with Xerox through Aspen Business Systems, Inc. to lease 7 copiers which consist of 3-WC5645P (Planning-\$565.48, Executive-\$420.58 & Utility Depts-\$387.01); (1-WC7655P (Finance- \$1,244.41-Lease is in Existence); 1-WC7345P (Clerk-\$460.35); 2 WC M20i (Legal-\$103.74 & HR-\$95.99). Lease Term IS 48 Months in the amount of \$3,293.82 monthly. All pricing is in accordance with the State of New Mexico Master Lease SPD# 50-00056. A full service maintenance agreement includes stated copies per month as well as parts, labor and copy cartridge supplies.

B. Allen Vigil, Chief Planner

1. Approval of Resolution 09-05 setting forth the Town's policy to implement the grant stipulations for the Dark Skies Project with a Legislative grant of \$50,000 (Night Sky Protection). Resolution required under grant agreement with Department of Transportation. Planning Department has initiated negotiations with Kit Carson Electric Cooperative to install Dark Sky-compliant lighting on Town streets.
2. Approval of Contract Agreement TT-09-231 between Town of Taos and Kit Carson Coop to provide for the purchase, installation, and maintenance of streetlights which are compliant with the Town's Night Sky protection Ordinance on Town Streets.

10. MATTERS FROM STAFF

A. Mark Fratrick, Airport Manager

Presentation by Dave Jones, New Mexico Airlines, regarding New Mexico Airlines' interest in serving Taos.

B. Daniel Miera, Town Manager

1. REORGANIZATION OF PLANNING & ZONING DEPARTMENT: As part of the Town Manager's reorganization plan, the Planning and Zoning Department is now the Community & Economic Development Department under the direction of Matthew Spriggs, Community & Economic

Development Director. Planning & Zoning is now a division of the Community & Economic Department also under the direction of Matthew Spriggs. Also, three (3) positions have transferred from Planning Division into Buildings & Grounds Department/Building Safety Division, and one (1) position has transferred from Planning Division into Police Department.

2. Approval of appointment of Code Administrator: Per Town of Taos Code 16.12.010 Code Administrator; Subsection 1; Appointment - Appointment of Community & Economic Development Director as Code Administrator for the Town of Taos.
3. REORGANIZATION OF BUILDINGS DEPARTMENT: As part of the Town Manager's reorganization plan, the Buildings Department is now Buildings & Grounds Department under the direction of Manuel Pacheco, Buildings & Grounds Director/Chief Building Official. Building Safety is a new division of the Buildings & Grounds Department also under the direction of Manuel Pacheco. Also, three (3) positions have transferred into Buildings & Grounds Department/Building Safety Division. The positions transferred will be Building Official, Code Enforcement, and Permit Technician.

C. Matthew Spriggs, Community & Economic Development Director

Reorganization of the Planning and Zoning Department into the Community and Economic Development Department. Planning and Zoning will now be a division of the Department with a focus on administering the LUDC, revising the LUDC, current planning, long range planning, providing GIS data and assisting the public with development related needs and concerns.

D. Amos Torres, Public Utilities Director

1. Consideration and approval to allow Randy Hisey to connect to Town water and sewer lines. Property is located on the northwest corner of the Este Es Rd. and Maestas Rd. intersection. Property is outside of Town of Taos Limits. Water and sewer main lines are within 300 feet of property line and owner will be responsible for all costs associated with the connection and all applicable fees.
2. Consideration and approval to allow George and Joyce Resh to connect to Town water system. Property is located on south side of HWY 585 next to the 1/2 million gallon reservoir. Property is outside of Town of Taos Limits. Water main line is within 300 feet of property line and owner will be responsible for all costs associated with the connection and all applicable fees.

E. Cathy Connelly, Public Relations Director

Consideration and approval of Contract TT-09-234 - Amendment #5 for \$96,370 to increase the Taos Marketing Contract (original Contract # TT-08-148) with Griffin & Associates. 1) Original contract amount, that began in 2007-08 fiscal year, was for \$106,370; 07-08 Amendment #1 was for \$70,000. Total for 07-08 fiscal year equaled \$176,370, inclusive of GRT: 2) 08-09 Amendment #2 \$96,353; 08-09 Amendment #3 \$114,967; 08-09 Amendment #4 \$70,000. Including this Amendment #5, total 08-09 contract for marketing will total \$377,690, inclusive of GRT: 3) Including this Amendment, Griffin marketing contract for two fiscal years -- 2007-08 through 2008-09 -- will total \$554,060, inclusive of GRT.

11. MATTERS FROM THE TOWN MANAGER

- A. Approval of Resolution 09-01 – Open Meetings Act.
- B. Report from the Town Manager.

12. MATTERS FROM THE MAYOR AND COUNCIL

Approval of Memorandum of Understanding between the Town of Taos and the Taos Municipal School District regarding the intention of the two bodies to enter into a Joint Powers Agreement for the development of a multi-purpose athletic complex on the Taos Municipal School District's vacant twenty-six (26) acre property on Salazar Road. It also includes the intention for joint use of the School District's athletic fields by the Town and the general public.

13. ADJOURNMENT

APPROVED:

Darren M. Cordova, Mayor

To request details on an agenda item please contact the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005. If you are an individual with a disability who is in need of aid or service to attend and/or participate in a meeting of the Town of Taos Council, please contact the office of the Town Clerk at 400 Camino de la Placita, Taos New Mexico, 87571 (575) 751-2005 at least 24 hours in advance. For copies of this agenda please pick-up at Town Hall.